# Notice of 2021 Annual Meeting of Shareholders & Proxy Statement

THURSDAY, MAY 13, 2021 AT 9:00 AM EASTERN TIME

Manhattan Associates HQ 2300 Windy Ridge Parkway SE Atlanta, GA 30339



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## NOTICE OF ANNUAL MEETING OF SHAREHOLDERS TO BE HELD MAY 13, 2021

**Manhattan Associates Corporate Headquarters** 2300 Windy Ridge Parkway, Atlanta, Georgia 30339 (770) 955-7070

NOTICE IS HEREBY GIVEN that the 2021 Annual Meeting of Shareholders of Manhattan Associates, Inc. (the "Company," "our," "we" or "us") will be held at 2300 Windy Ridge Parkway, Atlanta, Georgia 30339, at 9:00 a.m., Eastern time, on Thursday, May 13, 2021 (the "Annual Meeting"), to consider and act upon:

- 1. the election of three Class II Directors to the Company's Board of Directors;
- 2. a nonbinding resolution to approve the compensation of the Company's named executive officers;
- 3. a proposal to ratify the appointment of Ernst & Young LLP as the Company's independent registered public accounting firm for the fiscal year ending December 31, 2021; and
- 4. such other business as may properly come before the Annual Meeting or any adjournment of the meeting.

The Board of Directors has fixed the close of business on March 19, 2021, as the record date for the determination of shareholders entitled to notice of, and to vote at, the Annual Meeting. For instructions on voting, please refer to the notice you received in the mail or, if you requested a hard copy of the proxy materials, on your enclosed proxy card.

By Order of the Board of Directors,

Bruce S. Richards

Senior Vice President, Chief Legal Officer and Secretary

March 31, 2021 Atlanta, Georgia

We intend to hold the Annual Meeting in person, but we continue to monitor developments regarding the COVID-19 pandemic. Accordingly, it could become necessary to change the date, time, location or means of holding the meeting. If we determine that it is not possible or advisable to hold our Annual Meeting as currently planned, we will announce our change of plan in a press release, post the details on our website, and file the details with the SEC as proxy materials. If you plan to attend our Annual Meeting, please check our website the week of the meeting. As always, we encourage you to vote your shares prior to the meeting.

WHETHER OR NOT YOU EXPECT TO BE PRESENT AT THE MEETING, PLEASE SUBMIT YOUR VOTE THROUGH THE INTERNET OR BY TELEPHONE, OR IF YOU REQUESTED PAPER COPIES OF THE PROXY MATERIALS, YOU MAY VOTE BY MAIL BY FOLLOWING THE INSTRUCTIONS ON THE PROXY CARD. NO POSTAGE IS REQUIRED

FOR MAILING IN THE UNITED STATES. IF YOU ATTEND THE MEETING, YOU MAY REVOKE YOUR PROXY AND VOTE YOUR SHARES IN PERSON.

## IMPORTANT NOTICE REGARDING THE AVAILABILITY OF PROXY MATERIALS FOR THE SHAREHOLDER MEETING TO BE HELD ON MAY 13, 2021

This proxy statement, the form of proxy and annual report on Form 10-K for the fiscal year ended December 31, 2020 ("2020 Annual Report") are being mailed to shareholders who have requested hard copies on or after March 31, 2021. Registered and beneficial shareholders may view and print this proxy statement and the Company's 2020 Annual report at www.proxyvote.com or in the Investor Relations section of the Company's web site at www.manh.com.

## PROXY STATEMENT SUMMARY

This summary highlights information contained elsewhere in this Proxy Statement. For more information, please read our Annual Report on Form 10-K for fiscal year 2020 and the entire Proxy Statement prior to voting.

#### ANNUAL MEETING OF SHAREHOLDERS

**Date and Time:** May 13, 2021, 9:00 a.m., Eastern Time

Place: Manhattan Associates Headquarters, 2300 Windy Ridge Parkway, Atlanta, GA 30339

**Record Date:** March 19, 2021

#### **How to Vote:**

By Internet: Go to www.proxyvote.com;

By phone: Call 1-800-690-6903;

By mail: Call 1-800-579-1639 to request a paper copy of the materials and follow the instructions on your proxy materials; or

In person by attending the Annual Meeting of Shareholders.

To cast your vote by internet or phone, you will need the control number from your proxy card or the notice to our shareholders.

We intend to hold the Annual Meeting in person, but we continue to monitor developments regarding the COVID-19 pandemic. Accordingly, it could become necessary to change the date, time, location or means of holding the meeting. If we determine that it is not possible or advisable to hold our Annual Meeting as currently planned, we will announce our change of plan in a press release, post the details on our website, and file the details with the SEC as proxy materials. If you plan to attend our Annual Meeting, please check our website the week of the meeting. As always, we encourage you to vote your shares prior to the meeting.

## MEETING AGENDA AND VOTING MATTERS

Pr	oposal	Recommendation of the Board	Voting Standard	Page Number (for more details)
1.	Election of three Class II Directors, each for a three-year term expiring in 2024.	FOR (each nominee)	Plurality of the votes cast, subject to policy requiring a nominee who is elected with less than a majority of the votes cast to offer to resign	12
2.	Advisory approval of the compensation of our named executive officers.	FOR	Votes cast in favor exceed votes cast against	25
3.	Ratification of appointment of Ernst & Young LLP as our independent registered public accounting firm for the fiscal year ending December 31, 2021.	FOR	Votes cast in favor exceed votes cast against	46

## MEMBERS OF BOARD OF DIRECTORS (page 12)

							Cor	mmittee Member	ships
Name, Primary Occupation	Age	Director Since	Current Term Expires	Expiration of Term For Which Nominated	Independent	Other Public Company Boards	Audit	Compensation	Nomination & Governance
Eddie Capel President and CEO of Manhattan Associates, Inc.	60	2012	2023	-	No	1			
Edmond I. Eger III CEO of Rewards Network Establishment Services, Inc.	60	2015	2021	2024	Yes	None	✓		
Linda T. Hollembaek Senior Vice President, Integration Management Officer of Lexmark International, Inc. (Retired)	63	2018	2021	2024	Yes	None			<b>√</b>
John J. Huntz, Jr. (Chairman) Managing Director of Huntz & Co., LLC	70	1999	2022	-	Yes	None	Chair	✓	✓
Charles E. Moran Chairman and CEO of Skillsoft Corporation (Retired)	66	2017	2023	-	Yes	2		<b>√</b>	
Thomas E. Noonan General Partner of TechOperators, LLC;	60	1999	2022	-	Yes	1	✓	Chair	
<b>Deepak Raghavan</b> Adjunct Professor at Georgia State University	54	1998	2021	2024	Yes	None			Chair

## **BOARD COMMITTEES** (page 18)

	Number of Members	Independent	Number of Meetings During Fiscal Year
Full Board	7	86%	6
Audit Committee	3	100%	4
<b>Compensation Committee</b>	3	100%	6
Nomination & Governance Committee	3	100%	5

#### 2020 BUSINESS HIGHLIGHTS

As we continue to transition to a cloud-first company, we believe 2020 was a year of substantial progress in positioning the Company for future long-term sustainable growth. Entering 2021, we remain focused on driving revenue growth and gaining market share. We note however our objectives for the year are subject to a number of risks and uncertainties, including the ongoing effects of the novel coronavirus disease ("COVID-19") pandemic on global commerce, as well as the other factors set forth in Item 1A of the Company's Annual Report on Form 10-K for the year ended December 31, 2020. We are confident in our long-term strategy driven by our market leadership in innovative supply chain and omnichannel solutions and services.

Our accomplishments include:

#### Aggressively investing in innovation and expanding total addressable market

- ✓ We continued to deliver and expand upon our cloud-native architecture platform and full suite of Manhattan Active® Solutions launched in mid-2017.
- ✓ In May 2020, we launched our cloud-native Manhattan Active® Warehouse Management Solution, which we believe is the most advanced warehouse management system released in over a decade. The market reaction to this new product has been impressive with a double-digit number of deals closed to date and a growing pipeline.
- ✓ Our Manhattan Active® Solutions are providing meaningfully differentiated innovation and opportunity for Manhattan in new markets including Omnichannel, Point of Sale, and Customer Engagement.
- ✓ Our global pipelines are solid, and we see strong demand for cloud-based solutions. License pipeline activity is converting to cloud pipeline, and as a result we expect license revenue to continue to decline year-over-year as customers increasingly select our cloud offerings. We continue to be encouraged by new customer signings and by the concentration of potential new customers in the pipeline with about 40% of our deal opportunities representing net new potential customers.
- ✓ We invested \$84 million in R&D, down 4% due to the effects of the COVID-19 pandemic, and plan to increase our investment in 2021. Our investment in R&D is a strategic priority to deliver meaningfully differentiated cloud innovation. We expect that innovation to expand our addressable market while helping us achieve long-term sustainable organic revenue growth and top quartile operating margins compared to other enterprise application software providers.

#### Revenue and earnings performance was solid in the 3<sup>rd</sup> year of cloud transition

- ✓ Total revenue was \$586 million, down 5%, due to the impact of the COVID-19 pandemic.
- ✓ GAAP diluted EPS was \$1.36, up 3% versus 2019, while Adjusted EPS was \$1.76, up 1% versus 2019, reflecting our expense management.
- ✓ Customer retention rates were well above 90%; 20% of the combination of software license and cloud revenue were with net new customers.
- ✓ Our Manhattan Active® Solutions continue to be well received with cloud revenue increasing 70% over 2019 from \$46.8 million to \$79.8 million, representing 68% of total software license and cloud revenue mix, up from 49% in 2019. Going forward, we expect cloud revenue to continue to increase as a percentage of our total software as market demand for cloud solutions supplants legacy perpetual license demand.
- ✓ Recurring revenue as a percentage of total revenue, excluding hardware sales, rose from 32% in 2019 to 40% in 2020.
- ✓ Our full year 2020 global consulting services revenue was down 16% over 2019, due to the COVID-19 pandemic.
- ✓ 2020 GAAP operating margin of 19% ranked in the top tier across publicly traded companies in our peer group.

#### Maintained capital discipline and financial capacity

- ✓ We closed 2020 with \$205 million in cash and cash equivalents and zero debt, self-funding all our growth through free cash flow generation; we have never borrowed in the history of the Company.
- ✓ Operating cash flow was \$141 million, down 4% versus 2019.
- ✓ In response to COVID-19, we took proactive measures to position the Company for uncertainty in the near-term. Those actions, effective April 1, 2020, included reduction of officer salaries and board of directors' fees, suspension of our 401(k) plan company match, and suspension of our share repurchase program, all for the balance of 2020.
- ✓ We invested \$25 million in share repurchases in Q1 2020. Over the last decade, we have invested over \$1 billion in share buybacks, lowering CSO by 22%. As we have throughout our history, we continue to design the performance criteria under our performance-based incentive plans so that our named executive officers ("NEOs") and other employees receive no compensation benefit from the impact of our share repurchases on EPS.

In 2020, we exceeded our target objectives (as defined on page 32) for our annual cash bonus program and the performance-based component of our long-term equity (restricted stock unit) program, resulting in a payout under our annual cash bonus program of 108% of target to all participants including our NEOs, and earned performance-based equity under the performance-based component of our 2020 long-term equity program at 108% of target for all participants including our NEOs.

The Board of Directors believes the Company made substantial progress toward positioning the Company for long-term success, expanding its addressable market through meaningfully differentiated investment in innovation, and positioning Manhattan Associates for potential long-term sustainable growth.

## **CORPORATE RESPONSE TO COVID-19**

Regarding the impact of the COVID-19 pandemic, we remain cautious about the global recovery, which we expect to be slow and protracted. In 2020, we experienced solid demand for our cloud-based supply chain and omnichannel commerce solutions, and our competitive win rates remain strong. We had no notable cancellations in 2020.

We have taken steps to best protect the health and safety of our employees globally. Our daily execution has evolved largely into a virtual model, but we believe we have been successful in maintaining our ability to effectively communicate with and service our customers and customer prospects during the pandemic period.

In April 2020, we took proactive actions to manage operating expenses and cash flow, including reduction of officer salaries and board of directors' fees, suspension of our 401(k) plan company match, and suspension of our share repurchase program. Those actions did not materially impact our ability to support our customers or make key investments in research and development to further extend our competitive positioning. We continue to monitor and aggressively manage operating expenses globally. We also will continue to actively monitor the situation and may take further actions that modify our business operations as may be required by federal, state or local authorities or that we determine are in the best interests of our employees, customers, and partners.

### **CORPORATE GOVERNANCE HIGHLIGHTS**

Governance Matter	Summary Highlights
Board Independence	<ul> <li>✓ Independent Board of Directors, except Chief Executive Officer</li> <li>✓ Fully independent Board committees</li> <li>✓ Separate Chairman and Chief Executive Officer roles</li> </ul>
Director Elections	✓ Majority Vote Resignation Policy
Meeting Attendance	✓ All Directors attended 100% of total number of Meetings of Board and Committees on which the Directors served in 2020
Evaluating and Improving Board	✓ Commitment to Board Refreshment (two new directors in past four years)
Performance	✓ Major Board assessments every three years
	✓ Annual self-assessments of Committees
Aligning Director and Shareholder	✓ Non-executive Director minimum share ownership guidelines
Interests	✓ Annual Director equity awards
Aligning Executive Officer and	✓ Executive officer minimum share ownership guidelines
Shareholder Interests	✓ Executive compensation driven by pay-for-performance philosophy
Other	✓ Annual shareholder advisory ("say-on-pay") vote
	✓ Regular Board review of enterprise risk areas
	✓ Director Status Change Resignation Policy
	✓ Prohibition on pledging and hedging of Company securities

#### 2020 EXECUTIVE COMPENSATION ACTIONS

#### **Base Salaries**

- ✓ At the beginning of 2020, our Compensation Committee increased the base salary of our President and CEO, Mr. Capel, by approximately 3% over 2019. However, in response to COVID-19, effective April 1, 2020, our Compensation Committee reduced Mr. Capel's base salary by 25% for the remainder of 2020.
- ✓ At the beginning of 2020, our Compensation Committee increased the base salaries of the remaining NEOs by approximately 1% to 3% over 2019. However, in response to COVID-19, effective April 1, 2020, our Compensation Committee reduced the base salary of our EVP and CFO by 15% and those of our remaining NEOs by 10%, for the remainder of 2020. In December 2020, our Compensation Committee approved repayment of our NEOs' salary reductions, except for our CEO and CFO. The Company paid back those salary reductions in January 2021.

#### Annual Cash Bonus

Our annual cash bonus program was based on three performance measures: Target Revenue, new annual contract value from cloud-based services (NACV) and adjusted operating income (AOI), all as defined on page 33. Based on our 2020 financial performance, the NEOs earned 108% of their 2020 annual cash bonus targets compared to 150% for 2019.

#### **Long-term Incentive Compensation**

✓ Our 2020 long-term equity grants to our NEOs were 50% service-based RSUs and 50% performance-based RSUs with three performance measures: Target Revenue, NACV, and AOI. Based on our 2020 financial performance, the NEOs earned 108% of their 2020 performance-based RSUs compared to 150% for 2019.

#### 2020 EXECUTIVE COMPENSATION (page 25)

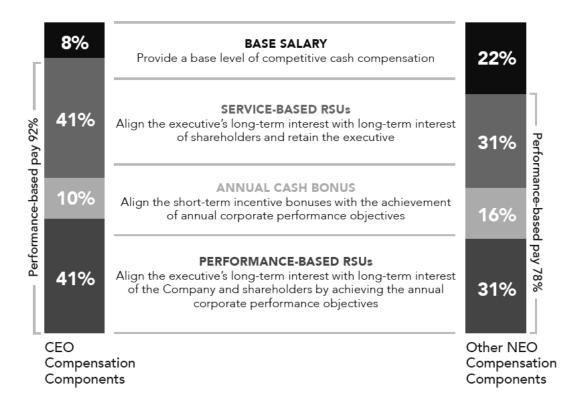
#### Named Executive Officer Compensation

The following table sets forth the total compensation earned by the Company's NEOs in 2020 as determined under SEC rules. For more details, please see Compensation Discussion and Analysis starting on page 26 and the 2020 Summary Compensation Table and its accompanying notes on page 39.

Name and Principal Position	Salary	Stock Awards	Non-Equity Incentive Plan Compensation	All Other Compensation	Total
Eddie Capel President, Chief Executive Officer, and Director	\$503,750	\$5,295,282	\$669,600	\$45,410	\$6,514,042
Dennis B. Story Executive Vice President, Chief Financial Officer, and Treasurer	380,738	3 1,613,868	345,600	30,822	2,371,028
Bruce S. Richards Senior Vice President, Chief Legal Officer, and Secretary	338,000	585,056	211,680	28,808	1,163,544
Robert G. Howell Senior Vice President, Americas Sales	344,000	1,260,832	367,200	30,366	2,002,398
Linda C. Pinne Senior Vice President, Global Corporate Controller, and Chief Accounting Officer	263,345	5 211,822	99,544	3,819	578,530

#### Components of Target Compensation for 2020

Our executives' target compensation for 2020 consisted of the components described below (1).



(1) The above chart includes base salary earned in 2020, target short-term incentive opportunities, and the grant date value of annual equity awards.

With approximately 80% of performance-based pay, we believe our current executive compensation program directly links executive compensation to our financial performance and aligns the interests of our executive officers with those of our shareholders. We believe our executive compensation programs provide our executive officers with a balanced compensation package that includes a reasonable base salary along with annual and long-term incentive compensation opportunities based on our performance against preestablished financial performance objectives. This strong alignment between our financial results, shareholder returns, and executive compensation is the cornerstone of our executive compensation philosophy and program design. See page 31 for more information.



2300 WINDY RIDGE PARKWAY, TENTH FLOOR ATLANTA, GEORGIA 30339

## PROXY STATEMENT

ANNUAL MEETING OF SHAREHOLDERS MAY 13, 2021

#### INFORMATION CONCERNING SOLICITATION AND VOTING

#### ANNUAL MEETING OF SHAREHOLDERS

This Proxy Statement ("Proxy Statement") is furnished on behalf of the Board of Directors (the "Board") of Manhattan Associates, Inc., a Georgia corporation (the "Company," "our," "we" or "us"), to solicit proxies for use at the Annual Meeting of Shareholders to be held on Thursday, May 13, 2021, at 9:00 a.m., Eastern time (the "Annual Meeting"), or at any adjournment or postponement of the meeting, for the purposes set forth in this statement and in the accompanying Notice of Annual Meeting. The Annual Meeting will be held at 2300 Windy Ridge Parkway, Atlanta, Georgia 30339.

We intend to hold the Annual Meeting in person, but we continue to monitor developments regarding the COVID-19 pandemic. Accordingly, it could become necessary to change the date, time, location or means of holding the meeting. If we determine that it is not possible or advisable to hold our Annual Meeting as currently planned, we will announce our change of plan in a press release, post the details on our website, and file the details with the SEC as proxy materials. If you plan to attend our Annual Meeting, please check our website the week of the meeting. As always, we encourage you to vote your shares prior to the meeting.

#### INTERNET AVAILABILITY OF PROXY MATERIALS

The Company is following the Securities and Exchange Commission (the "SEC") "Notice and Access" rule that allows companies to furnish their proxy materials over the Internet. As a result, instead of mailing a paper copy of the proxy materials, which include this Proxy Statement, proxy card, and our Annual Report on Form 10-K for the fiscal year ended December 31, 2020 (the "2020 Annual Report"), we intend to mail, beginning on March 31, 2021, a notice to our shareholders (the "Notice") notifying them that those materials are available on the Internet beginning March 31, 2021, how our shareholders may access them over the Internet, and how to request a paper or email copy. There is no charge for requesting a paper or email copy.

Registered and beneficial shareholders may view and print this Proxy Statement and the 2020 Annual Report at www.proxyvote.com or in the Investor Relations section of our web site at www.manh.com.

#### **HOW TO VOTE**

The Notice contains instructions on how to vote online, by mail (if you request a paper copy of proxy materials), or in person. You may also vote by calling 1-800-690-6903 or the number on the proxy card. You will need the control number from your proxy card or the Notice.

#### SHAREHOLDERS ENTITLED TO VOTE

Only holders of record of the Company's common stock, \$0.01 par value per share ("Common Stock"), at the close of business on March 19, 2021 (the "Record Date") will be entitled to notice of and to vote at the Annual Meeting. At the close of business on the Record Date, the Company had 63,616,713 shares of Common Stock outstanding and entitled to vote. Each holder of record of Common Stock on that date will be entitled to one vote for each share held on all matters to be voted on at the Annual Meeting.

## **GOVERNANCE**

## PROPOSAL 1 – ELECTION OF CLASS II DIRECTORS

The Board of Directors has seven members divided into three classes. The term of each Director is three years, and the terms of the Directors are staggered by class. The Board currently comprises two Class I Directors (Messrs. Capel and Moran), whose terms expire in 2023, three Class II Directors (Messrs. Raghavan and Eger, and Ms. Hollembaek), whose terms expire at the Annual Meeting, and two Class III Directors (Messrs. Huntz and Noonan), whose terms expire in 2022. On the Nomination and Governance Committee's recommendation, the Board has nominated Messrs. Raghavan and Eger, and Ms. Hollembaek, for re-election as Class II Directors, which will become effective at the Annual Meeting. There are no family relationships among our Directors or Director nominees.

Shares represented by executed proxies will be voted for the election of the nominees named below, unless the authority to do so is withheld. If any nominee unexpectedly becomes unavailable for election, the individuals acting as proxies may exercise their discretion to vote for the election of the Board's substitute nominee. The individuals nominated for election at the Annual Meeting have agreed to serve if elected, and the Board has no reason to believe that they will be unable to serve.

THE BOARD OF DIRECTORS UNANIMOUSLY RECOMMENDS A VOTE "FOR" THE NAMED NOMINEES.

#### **BOARD OF DIRECTORS AND COMMITTEES**

#### **DIRECTOR NOMINEES**

Set forth below are our nominees to serve as Class II Directors (terms expire in 2024).

#### Deepak Raghavan

Primary Occupation	Age	Director Since	Current Term Expires	Board Co	ommittees	Other Public Company Boards	Dir	ector Qualification Highlights
Lecturer and Adjunct Professor at Georgia State University	54	1998	2021	8	Nomination & Governance (Chair)	None		Business operations Business development and corporate transformation Corporate governance Supply chain management Technology and software industries

#### **Biography**

Deepak Raghavan, age 54, a co-founder of the Company, has served as a member of our Board since February 1998. Dr. Raghavan conceptualized, designed and developed the Company's PkMS® solution—the industry's first "packaged" supply chain execution system. Dr. Raghavan served as our Senior Vice President—Product Strategy from January 2001 until June 2002, as Senior Vice President and Chief Technology Officer from August 1998 until January 2001, and as Chief Technology Officer from our inception in October 1990 until August 1998. From 1987 until 1990, Dr. Raghavan served as a Senior Software Engineer for Infosys Technologies Limited, a software development company, where he specialized in the design and implementation of information systems for the apparel manufacturing industry. Dr. Raghavan earned a Civil Engineering degree from the Indian Institute of Technology, New Delhi, in 1987, an executive MBA degree from Georgia State University in 1998, and a Ph. D. degree in Astronomy from Georgia State University in 2009. He is currently lecturer and adjunct professor at Georgia State University.

#### Experience, Skills and Qualifications of Particular Relevance to Manhattan Associates

Dr. Raghavan has been an officer of the Company or member of our Board since its inception, and during that time has helped guide the Company through its transformation from a small private software and services company to a growing public company. With approximately 30 years of experience with the Company, Dr. Raghavan brings deep institutional knowledge and perspective to our Board about our strengths, challenges, and opportunities, as well as significant industry experience. As chairman of our Nominations and Governance Committee, Dr. Raghavan's principled leadership is reflected in numerous

committee achievements, including recommending, and then establishing, a process for regular Board meeting presentations and discussions on material company risk areas; adoption of our Majority Voting Director Resignation Policy; adoption of our Director Status Change Resignation Policy; and championing the committee's recent Board recruiting efforts yielding our first female Board nominee. Dr. Raghavan's skills and perspectives also have best positioned him to oversee new Director onboarding and other Board transitions.

#### Edmond I. Eger III

Primary Occupation	Age	Director Since	Current Term Expires	Board Committee	Other Public Company Boards	Director Qualification Highlights
CEO of Rewards Network Establishment Services, Inc.	60	2015	2021	✓ Aud	t None	<ul> <li>✓ Business operations</li> <li>✓ Corporate governance</li> <li>✓ International operations</li> <li>✓ Leadership - current CEO</li> <li>✓ Financial industries</li> </ul>

#### **Biography**

Edmond I. Eger III, age 60, has served as a member of our Board since October 2015. Since September 2017, Mr. Eger has served as the Chief Executive Officer and member of the Board of Directors of Rewards Network Establishment Services, Inc., which helps restaurants increase their revenue, traffic, and customer engagement through their innovative financial and marketing services. From December 2013 through January 2017, Mr. Eger served as the President and Chief Executive Officer of OANDA Corporation, a leader in online foreign exchange and over-the-counter commodities and indices trading services. From 2009 to 2013, he served as a Senior Vice President and General Manager for the Americas at PayPal, Inc., and as an advisor to the CEO at eBay Corporation. From 1999 to 2009, Mr. Eger held various management positions with Citigroup and last served as the CEO for its International Cards Business. Prior to joining Citigroup, his experience included various business management positions with Advanta, Standard Chartered Bank, Wells Fargo, and McKinsey & Company. From September 2013 to February 2015, he served on the Board of Directors at Digital River, Inc., a Nasdaq traded e-commerce and payment provider, which was sold to Siris Capital.

#### Experience, Skills and Qualifications of Particular Relevance to Manhattan Associates

Mr. Eger is a leader in the payments and consumer transactions sectors, with wide-ranging experience, and has extensive knowledge of international business. He is a seasoned international payments executive with deep financial services, management, branding, and risk management experience. We believe Mr. Eger's extensive knowledge and leadership experience bring valuable perspective to the Board. Mr. Eger's familiarity and experience with audit committee and finance matters at public companies qualify him to continue service on our Audit Committee.

#### Linda T. Hollembaek

		Director	Current Term		Other Public Company	
Primary Occupation	Age	Since	Expires	<b>Board Committees</b>	Boards	Director Qualification Highlights
Senior Vice President,	63	2018	2021	✓ Nomination	None	✓ Business operations
Integration Management				&		✓ Corporate transformation
Officer of Lexmark				Governance		✓ International operations
International, Inc. (Retired)						✓ Leadership - former senior executive
						✓ Supply chain management

#### Biography

Linda T. Hollembaek, age 63, has served as a member of our Board since May 2018. Ms. Hollembaek retired as Senior Vice President, Integration Management Officer of Lexmark International, Inc., a multifaceted technology company that delivers innovative imaging solutions and services to business and consumers worldwide. Ms. Hollembaek served in that role from 2016 until 2017. From 1999 to 2016, Ms. Hollembaek served in other management positions with Lexmark, including Vice President, Global Supply Chain Operations, and Vice President, General Manager of World Wide Services Operations. From 1996 to 1999, she served as Vice President, Sales & Operations, North America, at Danka Services International, one of the world's largest independent suppliers of office imaging equipment and related services, parts, and supplies. From 1980 to 1996,

she held various management positions with Eastman Kodak Company and last served as Vice President, Sales and Operations, North America.

#### Experience, Skills and Qualifications of Particular Relevance to Manhattan Associates

Ms. Hollembaek brings expertise to the Board on supply chain management, corporate transformation, international operations, and Asia-Pacific markets. We believe her knowledge and leadership experience in these areas will enable her to contribute significant value to our Board.

#### **CONTINUING DIRECTORS**

The members of our Board continuing in office as Class I Directors, elected to serve until the 2023 Annual Meeting of Shareholders, are as follows:

#### **Eddie Capel**

Primary Occupation	Age	Director Since	Current Term Expires	Board Committees	Other Public Company Board	s	Director Qualification Highlights
President and CEO of Manhattan Associates, Inc.	60	2012	2023	None	✓ Skyline Champio Corporat		Business operations Business development and corporate transactions Insider's knowledge of day-to-day operations of the Company Leadership - current CEO Supply chain management Technology and software industries

#### **Biography**

Eddie Capel, age 60, has served as our President and Chief Executive Officer since January 1, 2013. Prior to that, beginning in July 2012, Mr. Capel served as our President and Chief Operating Officer. Also, in July 2012, the Board elected Mr. Capel to the Board as a Class I director. Prior to becoming our President, Mr. Capel served as Executive Vice President and Chief Operating Officer since January 12, 2011. Previously, Mr. Capel served as our Executive Vice President—Global Operations from January 2009 to January 2011. In this capacity, Mr. Capel was responsible for the Company's global product management, research and development, and customer support functions. From January 2008 through January 2009, Mr. Capel served as our Executive Vice President—Global Product Management and Customer Services. From January 2005 to January 2007, Mr. Capel served as our Senior Vice President—Global Product Management and Global Customer Services and from January 2004 through January 2005 as our Senior Vice President Product Management. Prior to January 2004, he held various other positions with the Company. Prior to joining Manhattan Associates in June 2000, Mr. Capel held various positions at Real Time Solutions, including chief operations officer and vice president, operations. He also served as director, operations, with Unarco Automation, an industrial automation/robotics systems integrator. Prior to joining Unarco, Mr. Capel worked as a project manager and system designer for ABB Robotics in the United Kingdom. Mr. Capel also serves on the Board of Skyline Champion Corporation (NYSE: SKY).

#### Experience, Skills and Qualifications of Particular Relevance to Manhattan Associates

As our President and Chief Executive Officer, Mr. Capel's insider and industry perspectives, and knowledge of the Company's day-to-day operations, enable him to work with the Board and provide essential leadership in strategy development and implementation, allocation of company resources, and communication with the Company's various stakeholders and audiences.

#### Charles E. Moran

Primary Occupation	Current Director Term Age Since Expires		Other Public Company Boards	Director Qualification Highlights
Chairman and CEO of Skillsoft Corporation (Retired)	66 2017 2023	✓ Compensation	✓ Commvault Systems, Inc. ✓ Duck Creek Technologies, Inc.	<ul> <li>✓ Accounting and finance</li> <li>✓ Business strategy and operations</li> <li>✓ Corporate governance</li> <li>✓ Leadership - former CEO</li> <li>✓ Technology and software industries</li> </ul>

#### Biography

Charles E. Moran, age 66, has served as a member of our Board since May 2017. Mr. Moran retired as the Chairman and Chief Executive Officer of Skillsoft Corporation, a leading global provider of cloud-based learning and talent management solutions. Mr. Moran held those positions from 1998 to 2015 and remained on as the Chairman from 2015 to 2016. From 1995 to 1997, Mr. Moran served as the President and Chief Executive Officer of NETg, a subsidiary of National Education Corporation, and a provider of computer-based training for IT professionals. From 1993 to 1994, he served as the Chief Operating Officer and Chief Financial Officer of SoftDesk, a leading Architecture, Engineering and Construction/Computer-Aided Design software application company, which was acquired by Autodesk. From 1992 to 1993, he served as the President of Sytron Corp, a data management software subsidiary of Rexon, Inc. From 1989 to 1992, he was Vice President of Sales and Marketing at Insite Peripherals, a manufacturer of floppy disk drives. Prior to joining Insite Peripherals, his experience included various business management positions with Archive Corporation, Florida Data, and Hamilton-Avnet Corporation. From 2009 to 2014, Mr. Moran served on the Board of Directors at Higher One, Inc., a leading payment technology provider for higher education. From 1997 to 2001, he served on the Board of Directors at Workgroup Technology, a client/server product data management solution. Mr. Moran also serves on the Boards of Commvault Systems, Inc. (NASDAQ: CVLT) and Duck Creek Technologies, Inc. (NASDAQ: DCT).

#### Experience, Skills and Qualifications of Particular Relevance to Manhattan Associates

Mr. Moran brings expertise to the Board on digital transformation, cloud and SaaS business models, and cybersecurity. A well-rounded executive, Mr. Moran grew up in sales, proved his financial acumen through his time as a Chief Financial Officer, and is recognized as an outstanding strategist and operator. We believe Mr. Moran's extensive background and knowledge in technology and consulting, and his leadership experience as a corporate executive, make him well-suited to continue to add value to the Company's Board.

The members of our Board continuing in office as Class III Directors, elected to serve until the 2022 Annual Meeting of Shareholders, are as follows:

John J. Huntz, Jr.

Primary Occupation	Age	Director Since	Current Term Expires	Other Public Company Board Committees Boards Director Qualification Highlights	
Managing Director of Huntz & Co., LLC	- 0	1999	2022	✓ Audit (Chair) None ✓ Accounting and finance ✓ Compensation ✓ Business development and corporations ✓ Nomination transactions ✓ Business operations ✓ Corporate governance ✓ Leadership - current Chairman	orate

#### **Biography**

John J. Huntz, Jr., age 70, has served as a member of our Board since January 1999 and as Chairman of our Board since May 2003. Mr. Huntz has more than 35 years of private equity, venture capital, and operational experience. Since 2013, Mr. Huntz has served as Managing Director of Huntz & Co., LLC, a venture advisory firm. He also serves on several early stage technology and healthcare venture boards and is an Advisor to Balentine, an Atlanta based wealth management firm. From 2005 to 2013, Mr. Huntz served as Executive Director, Venture Capital Investments, of Arcapita, Inc., and from 2009 to 2013, served as its President. From 2006 until 2010, Mr. Huntz also served as a director and Chairman of the Audit Committee of CardioMEMS, Inc., and then until 2014, he served as its Chairman of the Board. CardioMEMS was acquired by St. Jude Medical in 2014. From

1994 through 2005, Mr. Huntz worked at the Fuqua Companies, most recently as Managing Director of Fuqua Ventures. Mr. Huntz also served as Executive Vice President and Chief Operating Officer of Fuqua Enterprises, Inc., (NYSE) a public company.

Mr. Huntz' prior experience includes, from September 1989 to January 1994, serving as Managing Partner of Noble Ventures International, a private equity firm. From 1984 to 1989, Mr. Huntz provided financial and investment management consulting as Director of Capital Resources for Arthur Young & Company, and from 1979 to 1984, he was an investment professional at Harrison Capital, a private equity investment subsidiary of Texaco. Mr. Huntz has also served as a Board member for the National Venture Capital Association, and the SEC's Small Business Capital Formation Task Force Executive Committee. He founded and is chairman of the Southern Capital Forum, is past Chairman of the Georgia Logistics Innovation Council, is a member of the Board of Georgia Advanced Technology Ventures (Georgia Tech), is on the Piedmont Hospital Foundation Board, and has served in numerous other business and community organizations. Mr. Huntz also is a board member of privately held businesses Bastille Networks (internet security) and Launch Media Networks (fan focused media).

#### Experience, Skills and Qualifications of Particular Relevance to Manhattan Associates

Mr. Huntz has over 40 years of both private and public company operating and leadership experience and has served on numerous boards. In addition, he has extensive financial industry experience through his private equity and venture capital work. We believe Mr. Huntz's extensive experience, his operational, leadership and finance expertise, and his business and community prominence make him well suited to be our Chairman of the Board and our Audit Committee Chairman. Our Board has determined Mr. Huntz is an "audit committee financial expert" as defined in SEC rules.

#### Thomas E. Noonan

Primary Occupation			Current r Term Expires	Board Committees	Other Public Company Boards	Director Qualification Highlights
General Partner of TechOperators, LLC	60	1999	2022	✓ Audit ✓ Compensation (Chair)	✓ Intercontinental Exchange, Inc.	<ul> <li>✓ Accounting and finance</li> <li>✓ Business operations</li> <li>✓ Corporate governance</li> <li>✓ Leadership - current Partner</li> <li>✓ Technology and software industries</li> </ul>

#### Biography

Thomas E. Noonan, age 60, has served as a member of our Board since January 1999. Since 2008, Mr. Noonan has served as a Partner of TechOperators, LLC, an early stage technology investment firm that he founded. Since 2013, he has served on the Board of Directors of Ionic Security Inc., a data security company funded by TechOperators. Mr. Noonan became Executive Chairman of Ionic Security in January 2016. He is also Chairman of TEN Holdings, LLC, a diversified family office investment company. From July 2013 until November 2015, Mr. Noonan served as Senior Director and General Manager for the EnergyWise product group at Cisco Systems, which in July 2013, had acquired JouleX, a company founded by Mr. Noonan, which was a leading innovator in network-based enterprise management. Since 2010, Mr. Noonan had served as President and Chief Executive Officer of JouleX. From November 2006 until February 2008, Mr. Noonan served as the General Manager of IBM Internet Security Systems, a division of IBM providing information technology system security products and services. Mr. Noonan served as the President and member of the Board of Directors of Internet Security Systems, Inc., since May 1995, and as its Chief Executive Officer and Chairman from November 1996 until its acquisition by IBM in November 2006. Prior to joining Internet Security Systems, Mr. Noonan served as Vice President, Sales and Marketing with TSI International, Inc., an electronic commerce company, from October 1994 until April 1995. From November 1989 until October 1994. Mr. Noonan held highlevel sales and marketing positions at Dun & Bradstreet Software, a developer of enterprise business software. Mr. Noonan also serves on the boards of Intercontinental Exchange, Inc. (NYSE: ICE), Children's Healthcare of Atlanta, and the Georgia Tech Foundation. He served on the National Infrastructure Advisory Council from 2002 through 2019.

#### Experience, Skills and Qualifications of Particular Relevance to Manhattan Associates

Mr. Noonan brings to the Company many years of experience in senior management in the software industry, including as cofounder, Chairman, President, and Chief Executive Officer of a public software company. We believe his entrepreneurial, executive management, and software industry experience is an indispensable resource to the Board. His executive experiences, in which he has dealt with public company compensation plan design and implementation, qualify him well to continue to chair our Compensation Committee. Mr. Noonan's familiarity and experience with corporate accounting and finance matters at public companies qualify him to continue service on our Audit Committee. Our Board has determined he is an "audit committee financial expert" as defined in SEC rules.

#### MAJORITY VOTE RESIGNATION POLICY FOR DIRECTOR ELECTIONS

The Company's Bylaws provide that Directors are elected by a plurality of the votes cast. Although nominees who receive the most votes for the available positions will be duly elected, the Board has adopted a Majority Voting Director Resignation Policy (the "Resignation Policy") applicable to nominees who fail to receive the affirmative vote of a majority of the votes cast in an uncontested election for Directors. The Resignation Policy requires that a nominee not receiving a majority affirmative vote in an uncontested election promptly tender to the Board or its Chair their resignation from the Board and committees on which that Director serves. The resignation may be conditioned upon Board acceptance. If it is not so conditioned, the resignation must specify that it is effective immediately on delivery.

A "majority affirmative vote" means that the votes cast "for" a nominee's election exceed those "against," with abstentions and broker non-votes not being considered "votes cast." You have been provided with options to vote "for" or "against" each Director nominee, and also to "abstain" from voting on a particular nominee. However, neither a vote "against" a Director nominee, nor an abstention, affects whether a Director nominee in an uncontested election is legally elected under the plurality vote standard (provided such nominee receives at least one "for" vote). But a vote "against" a Director is considered in determining whether a Director who is elected has received a "majority affirmative vote" for purposes of the Resignation Policy (as noted above, an abstention does not affect the Resignation Policy-related determination).

If a Director nominee elected to the Board fails to receive a majority affirmative vote and tenders a conditional resignation to the Board, the Nomination and Governance Committee of the Board will consider their resignation, including any information provided by that Director, and within 60 days of the shareholder meeting at which that Director failed to receive a majority affirmative vote, will recommend to the full Board what action to take on the Director's resignation. The Committee may recommend, among other things, acceptance or rejection of the resignation, delayed acceptance pending the recruitment and election of a new Director, or rejection of the resignation in order to address the underlying reasons for the Director's failure to receive the majority affirmative vote of the shareholders. The policy provides for the Board to act on the Committee's recommendation within 90 days following the shareholder meeting.

In considering a conditional resignation, the Committee and the Board may consider those factors they deem relevant, including but not limited to the underlying reasons for the failure of the Director to receive a majority affirmative vote, the tenure and qualifications of the Director, the Director's past and expected future contributions, other policies, and the overall composition of the Board, including whether accepting the resignation would cause the Company to fail to meet legal or stock market requirements.

Following the Board's decision, the Company will publicly announce the Board's decision regarding any conditional resignation. A resigning Director cannot participate in Committee or Board decisions regarding their resignations, except in certain cases where multiple Directors have failed to receive majority affirmative votes, which circumstances are described in the full policy posted in the Investor Relations section of our web site at <a href="https://www.manh.com">www.manh.com</a>. The preceding summary of the policy is qualified in its entirety by reference to the full policy.

#### **BOARD INDEPENDENCE AND MEETINGS**

The Board currently consists of seven members, all of whom, with the exception of Mr. Capel, our President and Chief Executive Officer, have been determined by the Board to be "independent" as that term is defined under the corporate governance rules of The Nasdaq Stock Market. In assessing the independence status of Mr. Raghavan, who was a co-founder of Manhattan, the Board considered the following as factors in support of his independence: Mr. Raghavan has had no operating involvement with the Company since he retired as an officer and employee in 2002, which far exceeds the three-year post-employment look-back period under the Nasdaq rules; none of the executives with whom he served prior to his retirement as an officer remains with the Company; he is not a party to any related party transactions; and he has not retained a substantial share of ownership of Manhattan—his financial orientation vis-à-vis Manhattan is comparable to Manhattan's other non-employee directors from the standpoint of independence and governance risk—each of Manhattan's non-employee directors owns less than one-fourth of one percent of Manhattan's outstanding equity (on a diluted basis), and Mr. Raghavan owns less than one-tenth of one percent of Manhattan's outstanding equity (on a diluted basis).

In compliance with Nasdaq corporate governance rules, the independent Directors of the Company conduct regularly scheduled meetings without the presence of non-independent Directors or management. The Board's standing independent committees also regularly meet without management present. During the fiscal year ended December 31, 2020, the Board held six meetings. All the incumbent Directors attended at least 75% of the aggregate total number of Board meetings and meetings of Committees on which they served that occurred during the portion of fiscal year 2020 during which each served as a Director. Our Directors are invited to the Annual Meeting of Shareholders, and two Directors attended our 2020 Annual Meeting.

#### BOARD COMMITTEES

The Board maintains three permanent committees: Audit Committee, Compensation Committee, and Nomination and Governance Committee. The Board has adopted charters for the committees, which can be found in the Investor Relations section of our web site at www.manh.com.

The following table provides membership including independence and meeting information for each committee during 2020.

	Committee Memberships			
Name	Independent	Audit	Compensation	Nomination & Governance
Eddie Capel	No		•	
Edmond I. Eger III	Yes	✓		
Linda T. Hollembaek	Yes			✓
John J. Huntz, Jr.	Yes	Chair	✓	✓
Charles E. Moran	Yes		✓	
Thomas E. Noonan	Yes	✓	Chair	
Deepak Raghavan	Yes			Chair
2020 Meetings		4	6	5

#### **Audit Committee**

During 2020, the Audit Committee consisted of Messrs. Huntz, Eger and Noonan. Mr. Huntz serves as Chairman of the Audit Committee. The Board has determined that each member of the Audit Committee meets the additional Nasdaq independence and financial literacy requirements for Audit Committee members, as well as the SEC's Audit Committee independence standards. Further, the Board has determined that Messrs. Huntz and Noonan are "audit committee financial experts," as defined by SEC rules. Among other responsibilities, the Audit Committee recommends to the Board the selection of our independent registered public accounting firm, reviews the scope and results of the audit, reviews with management our internal controls and periodic financial statements, and approves of the inclusion of our audited financial statements in our Annual Report on Form 10-K to be filed with the SEC. The Audit Committee also reviews and discusses with management and our auditors major financial risk exposures and those steps management has taken to monitor and control those exposures. During the fiscal year ended December 31, 2020, the Audit Committee met four times.

#### **Compensation Committee**

During 2020, the Compensation Committee consisted of Messrs. Noonan, Huntz, and Moran. Mr. Noonan serves as Chairman of the Compensation Committee. The Board has determined that each member of the Compensation Committee meets the additional Nasdaq independence requirements for members of compensation committees. The Compensation Committee approves the compensation of our executive officers, including the Chief Executive Officer, reviews compensation plans for our non-employee Board members, officers, and other key executives, and makes recommendations concerning those matters to the Board. The Compensation Committee also administers our equity incentive programs and establishes the terms of our grants under these plans. During the fiscal year ended December 31, 2020, the Compensation Committee met six times.

#### **Nomination and Governance Committee**

During 2020, the Nomination and Governance Committee (the "Governance Committee") consisted of Messrs. Raghavan and Huntz, and Ms. Hollembaek. Mr. Raghavan serves as Chairman of the Governance Committee. The Governance Committee recruits outstanding individuals to serve on our Board and recommends to our Board the slate of Director nominees to stand for election at our annual meetings of shareholders. The Governance Committee also recommends Directors for appointment to our Board Committees and oversees our periodic formal Board and Committee assessment process, including oversight of post-assessment improvements. During the fiscal year ended December 31, 2020, the Governance Committee met five times.

In accordance with the provisions of our Bylaws, our shareholders may directly nominate prospective Director candidates by delivering notice to our Corporate Secretary containing certain information about the nominee not less than 60 days prior to the meeting as originally scheduled, or if less than 70 days' notice or prior public disclosure of the date of the scheduled meeting is given or made, not later than the tenth day following the earlier of the day on which notice of the date of the meeting is mailed to shareholders or public disclosure of the date of that meeting is made. Our Corporate Secretary's address is Manhattan Associates, Inc., 2300 Windy Ridge Parkway, Tenth Floor, Atlanta, Georgia 30339.

Shareholders may also recommend a director candidate for consideration by the Governance Committee by submitting the candidate's name and qualifications to our Corporate Secretary. The Governance Committee will consider any candidate recommended (but not also directly nominated) by shareholders for inclusion in the Board's slate in the same manner it considers other candidates in the candidate pool, as described below.

In identifying qualified individuals to become members of the Board, the Governance Committee selects candidates whose attributes it believes would be most beneficial to the Company. The Governance Committee (i) considers factors such as the individual's experience, integrity, competence, skills, and dedication in the context of the needs of the Board, (ii) seeks to recruit from a diverse pool, considering diversity factors such as gender, race, ethnicity, age, and occupation, and (iii) takes reasonable steps to include meaningful representation in the candidate pool of women and minorities. The Governance Committee identifies Director candidates through their personal, business, and organizational contacts and those of management, through search firms, and from shareholder recommendations. The composition of our current Board reflects diversity in business and professional experience and skills.

#### BOARD LEADERSHIP STRUCTURE

Our Bylaws allow, but do not require, our Board to appoint an officer or a non-executive to the position of Chairman of our Board. Our Board has chosen to separate the positions of Chairman and Chief Executive Officer. Currently, John J. Huntz, Jr., a non-employee independent Director, serves as Chairman and Eddie Capel serves as our President and Chief Executive Officer. We believe separating these positions allows our Chief Executive Officer to focus more on our day-to-day business and other traditional CEO roles, while allowing the Chairman to lead our Board in its fundamental role of providing advice to and independent oversight of management. Our Board recognizes the time, effort, and energy that the Chief Executive Officer is required to devote to his position in the current business environment, as well as the commitment required to serve as our Chairman, particularly as our Board's oversight responsibilities continue to grow. Although we do not have a policy mandating the separation of the roles of Chairman and Chief Executive Officer, our Board believes that having separate positions and having an independent outside Director serve as Chairman currently is the appropriate leadership structure for Manhattan Associates.

#### **CODE OF ETHICS**

Our Board has adopted a Global Ethics and Compliance Code that is applicable to all members of our Board, our executive officers, and our employees. The Code appears in the Investor Relations section of our web site at *www.manh.com*. If, in the future, we amend, modify, or waive a provision in the Code, we may, rather than file a Form 8-K, satisfy the disclosure requirement under Item 5.05 of Form 8-K by posting that information on our web site.

#### RISK MANAGEMENT

While we believe risk management is the responsibility of every employee, senior management is ultimately accountable to our Board and shareholders for risk management. Senior management is responsible for the day-to-day management of our risks, while our Board, including through its Committees, oversees planning and responding to risks arising from changing business conditions or the initiation of new activities or products. Our Board also is responsible for overseeing compliance with laws and regulations, responding to recommendations from auditors and supervisory authorities, and overseeing management's conformance with internal policies and controls addressing the operations and risks of significant activities.

Our Board believes that full and open communication between management and our Board is essential for effective risk management and oversight. Our Board receives regular reports from members of senior management on areas of material risk to the Company, including operational, financial, legal and regulatory, strategic, competitive, and reputational risks. Additionally, senior management is available to address any questions or concerns raised by our Board on risk management-related and any other matters.

While our Board is ultimately responsible for risk oversight at the Company, our three Board Committees assist our Board in fulfilling its oversight responsibilities in certain areas of risk. The Audit Committee assists our Board in fulfilling its oversight responsibilities with respect to risk management in the areas of financial reporting, internal controls, cyber risk, data protection, business ethics and corporate compliance. The Governance Committee assists our Board in fulfilling its oversight responsibilities with respect to the management of risks associated with Board organization, membership and structure, succession planning for our Directors, corporate governance, social responsibility, and sustainability. The Compensation Committee assists our Board in fulfilling its oversight responsibilities with respect to the management of risks arising from our compensation policies and programs, succession planning for our executive officers, and human capital and talent, including workforce diversity and inclusion.

In keeping with its responsibilities, the Compensation Committee has evaluated potential risks arising from the Company's compensation policies and practices for all employees and concluded that any such risks are not reasonably likely to have a material adverse effect on the Company. Among other possible risks, the Compensation Committee considered risks related to the three components of our 2020 incentive compensation plans. Those components are Target Revenue (consolidated revenue excluding revenue from cloud-based services, hardware sales and billed travel), new annual contract value from cloud-based services (NACV) and adjusted operating income (AOI) (see complete definitions on page 33). In reaching its conclusion, the Compensation Committee reviewed and considered various factors, including the following factors:

- ✓ Our incentive compensation plans include a short-term annual cash bonus for all participants and long-term equity incentives for upper management;
- ✓ Our long-term equity incentives include both performance-based and service-based awards;
- Our short-term annual cash bonuses and our long-term performance-based equity incentives use Target Revenue, NACV, and AOI as performance measures, with minimum to maximum range criteria (minimum threshold, target, maximum) providing a pay-for-performance opportunity with zero payout potential below threshold and maximum payout opportunity above target capped at a specific level; and
- Our Compensation Committee reviews and approves performance criteria and related target levels and performance payout amounts for actual results before incentives are paid.

#### **DIRECTOR COMPENSATION**

At the beginning of 2020, the Company's non-employee director compensation program provided for the following annual cash and equity compensation:

#### **Cash Compensation**

	Chairman	Other Members
Board	\$150,000	\$50,000
Audit	20,000	10,000
Compensation	20,000	7,500
Nomination & Governance	10,000	5,000

We pay the cash compensation component in quarterly installments, except for all cash compensation payable to the Chairman of the Board, which we pay in monthly installments. Effective April 1, 2020, through December 31, 2020, we reduced the quarterly payments to the non-employee directors by 25% in response to the COVID-19 pandemic.

#### **Equity Compensation**

During 2020, the Company granted each non-employee director an annual award of \$240,000 of restricted stock units ("RSUs"). We granted the awards on May 13, 2020, and they vest on the earlier of the first anniversary of the grant date or the next Annual Meeting of Shareholders so long as the director remains in continuous service on the Board through that vesting date. We determined the number of RSUs granted based on the closing price of the Company's Common Stock on the date immediately prior to the 2020 Annual Meeting of Shareholders (\$69.74 per share on May 13, 2020), resulting in each non-employee director receiving 3,442 RSUs (\$240,000 / \$69.74 = 3,442). Upon vesting, we will settle each RSU with one share of Common Stock.

The following table sets forth, for the year ended December 31, 2020, the total compensation paid to our non-employee directors.

**2020 Director Compensation Table** Fees Paid In Name (1) Stock Awards(2) Cash **Total** John J. Huntz, Jr. \$148,281 \$240,045 \$388,326 Thomas E. Noonan 65,000 240,045 305,045 Deepak Raghavan 48,750 240,045 288,795 Edmond I. Eger III 240,045 288,795 48,750 Charles E. Moran 46,719 240,045 286,764 Linda T. Hollembaek 240,045 284,733 44,688

Our Compensation Committee recommends to the Board our non-employee directors' compensation for the Board's determination. Our Compensation Committee periodically has its independent compensation consultant review the compensation structure and levels for our non-employee directors, including by analyzing director compensation at the same peer companies used in evaluating executive compensation. In January 2020, the Board, on the recommendation of the Compensation Committee, and following consultation with the consultants, increased the annual equity award to the non-employee directors from \$200,000 in 2019 to \$240,000 in 2020. Based on the independent compensation consultant's analysis, the Board considers the non-employee directors' compensation to be appropriate and consistent with practices of comparable companies. See "The Role of Compensation Consultant" on page 29 for additional information regarding the Compensation Committee's independent compensation consultant during 2020

<sup>(1)</sup> Mr. Capel, our employee Director, does not receive any compensation for his service as a member of the Board of Directors. Mr. Capel's compensation during 2020 is reflected in the Summary Compensation Table on page 39.

<sup>(2)</sup> This column represents the aggregate grant date fair value of the RSUs awarded in 2020 in accordance with the stock compensation topic in the Financial Accounting Standard Board's Accounting Standards Codification Topic 718 ("ASC Topic 718"). These award fair values have been determined based on the closing market price of the Company's Common Stock on the grant date (\$69.74 per share).

The following table summarizes the equity awards made to the non-employee members of our Board that were outstanding and unvested as of December 31, 2020.

Name	Number of Shares Subject to Restricted Stock Units
John J. Huntz, Jr.	3,442
Thomas E. Noonan	3,442
Deepak Raghavan	3,442
Edmond I. Eger III	3,442
Charles E. Moran	3,442
Linda T. Hollembaek	3,442

#### SHARE OWNERSHIP GUIDELINES

The Compensation Committee and the Board believe that each non-employee director and executive officer should have a meaningful personal investment in the Company, which is intended to further align the interests of our directors and executive officers with the long-term interests of our shareholders. Accordingly, in February 2018, the Company adopted share ownership guidelines for both non-employee directors and executive officers of the Company. Under the share ownership guidelines, each non-employee director is expected to own shares of Common Stock (not including unvested RSUs) with a market value equal to at least three times their annual base cash retainer. This requirement must be met within five years of becoming a director or the adoption of the policy, whichever is later. As of the Record Date, each non-employee director's and executive officer's share ownership would satisfy the guidelines.

Further, for the Company's executive officers, the stock ownership guidelines are a multiple of annual base salary, as follows:

<b>Executive Officer Title</b>	Salary Multiple
Chief Executive Officer	4x
Chief Financial Officer	2x
Senior Vice President, Americas	2x
Chief Legal Officer	1x
Chief Accounting Officer	1x

This requirement must be met within five years of becoming subject to the guidelines or the adoption of the policy, whichever is later.

#### RELATED PARTY TRANSACTIONS

The Company's Global Ethics and Compliance Code, which is available in the Investor Relations section of our web site at www.manh.com, and which includes our conflicts of interest policy, provides generally that the Company's Directors, officers, and employees must avoid any personal, financial, or family interest that could keep that person from acting in our best interest. In general, the Chief Legal Officer, who serves as the Company's Chief Compliance Officer, must approve of exceptions to the policy as written. In addition, the Company has an unwritten policy requiring approval by the Audit Committee or the independent members of the Board of exceptions for conflicts involving Directors or executive officers.

Since January 1, 2020, the Company has not been a participant in any related-party transaction requiring disclosure pursuant to Item 404 of the SEC's Regulation S-K, and no such transaction is currently proposed.

## SECURITY OWNERSHIP

#### SECURITY OWNERSHIP OF CERTAIN BENEFICIAL OWNERS AND MANAGEMENT

#### FIVE PERCENT BENEFICIAL OWNERS OF COMPANY STOCK

The following table sets forth the amount and percent of shares of Common Stock held by holders that are deemed under SEC rules to be "beneficial owners" of more than 5% of the outstanding shares of Common Stock as of March 5, 2021, unless a different date is noted below.

	Common Stock Beneficially Owned (1)		
	Number of Shares of		
Name of Beneficial Owner	Common Stock	Percentage of Class	
The Vanguard Group (2)	6,983,683	11%	
BlackRock, Inc. (3)	5,791,403	9%	
Brown Capital Management, LLC (4)	5,756,026	9%	
Eaton Vance Management (5)	3,923,184	6%	
Neuberger Berman Group LLC (6)	3,659,853	6%	

- (1) The percentage beneficially owned is based on 63,693,024 shares outstanding as of March 5, 2021.
- (2) Based on a Schedule 13G/A filed with the SEC on February 10, 2021, by The Vanguard Group, Inc. The subsidiaries that acquired the Common Stock of the Company are Vanguard Asset Management, Limited, Vanguard Fiduciary Trust Company, Vanguard Global Advisors, LLC, Vanguard Group (Ireland) Limited, Vanguard Investments Australia Ltd, Vanguard Investments Canada Inc., Vanguard Investments Hong Kong Limited, and Vanguard Investments UK, Limited. The address of The Vanguard Group, Inc. is 100 Vanguard Blvd., Malvern, Pennsylvania 19355.
- (3) Based on a Schedule 13G/A filed with the SEC on January 29, 2021, by BlackRock, Inc. Various persons have the right to receive or the power to direct the receipt of dividends from, or the proceeds from the sale of, the Common Stock of the Company. No one person's interest in the Common Stock of the Company is more than five percent of the total outstanding common shares. The address of BlackRock, Inc. is 55 East 52nd Street, New York, NY 10055.
- (4) Based on a Schedule 13G/A filed with the SEC on February 12, 2021 by Brown Capital Management, LLC. All of these shares of Common Stock are owned by various investment advisory clients of Brown Capital Management, LLC, which is deemed to be a beneficial owner of those shares pursuant to Rule 13d-3 under the Securities Exchange Act of 1934, as amended, due to its discretionary power to make investment decisions over such shares for its clients and/or its ability to vote such shares. In all cases, persons other than Brown Capital Management, LLC have the right to receive, or the power to direct the receipt of, dividends from, or the proceeds from the sale of the shares. No individual client holds more than five percent of the class, other than the Brown Capital Management Small Company Fund. The address of Brown Capital Management, LLC is 1201 N. Calvert Street, Baltimore, MD 21202.
- (5) Based on a Schedule 13G/A filed with the SEC on February 12, 2021, by Eaton Vance Management, an investment adviser. The address of Eaton Vance Management is 2 International Place, Boston, MA 02110.
- (6) Based on a Schedule 13G/A filed with the SEC on February 11, 2021 by Neuberger Berman Group LLC, Neuberger Berman Investment Advisers LLC, Neuberger Berman Equity Funds and Neuberger Berman Genesis Fund.. Neuberger Berman Group LLC and its affiliates may be deemed to be beneficial owners of securities for purposes of Exchange Act Rule 13d-3 because they or certain affiliated persons have shared power to retain, dispose of or vote the securities of unrelated clients. Neuberger Berman Group LLC or its affiliated persons do not, however, have any economic interest in the securities of those clients. The clients have the sole right to receive and the power to direct the receipt of dividends from or proceeds from the sale of such securities. Other than named in the Schedule 13G/A filing, no one client has an interest of more than 5% of the issuer. With regard to 3,627,756 shares, Neuberger Berman Group LLC may be deemed to be the beneficial owner for purposes of Rule 13d-3 because certain affiliated persons have shared power to retain, dispose of and vote the securities. In addition to the holdings of individual advisory clients, Neuberger Berman Investment Advisers LLC serves as investment manager of Neuberger Berman Group LLC's various registered mutual funds which hold such shares. The holdings belonging to clients of Neuberger Berman Trust Co N.A., Neuberger Berman Trust Co of Delaware N.A., Neuberger Berman Asia Ltd., Neuberger Berman Breton Hill ULC and Neuberger Berman Investment Advisers LLC are also aggregated to comprise the holdings referenced herein. In addition, with regard to 3,659,853 shares from individual client accounts over which Neuberger Berman Investment Advisers LLC has shared power to dispose but does not have voting power over these shares. The holdings of Neuberger Berman Trust Co N.A., Neuberger Berman Trust Co of Delaware N.A., Neuberger Berman Asia Ltd., Neuberger Berman Breton Hill ULC and Neuberger Berman Investment Advisers LLC, are also aggregated to comprise the holdings referen

#### **EXECUTIVE OFFICERS AND DIRECTORS**

The following table sets forth the amount and percent of shares of Common Stock that, as of March 5, 2021, are deemed under SEC rules to be "beneficially owned" by (i) each member of the Board and each nominee to become a member of the Board, (ii) the Chief Executive Officer, the Chief Financial Officer, and the other executive officers identified as the "named executive officers" in the Summary Compensation Table appearing in this Proxy Statement, and (iii) all Directors and executive officers of the Company as a group.

	Common Stock Beneficially Owned (1)	
	Number of Shares of	
Name of Beneficial Owner	Common Stock	Percentage of Class
Eddie Capel (2)	111,907	*
Edmond I. Eger III (3)	10,016	*
Linda T. Hollembaek (4)	6,977	*
John J. Huntz, Jr. <sup>(5)</sup>	53,110	*
Charles E. Moran (6)	10,577	*
Thomas E. Noonan (7)	132,527	*
Deepak Raghavan (8)	24,444	*
Dennis B. Story (9)	52,998	*
Bruce S. Richards (10)	7,783	*
Robert G. Howell (11)	61,453	*
Linda C. Pinne (12)	19,113	*
All executive officers and directors as a group (11 persons)	490,905	*

<sup>\*</sup> Less than 1% of the outstanding Common Stock.

- (3) Does not include 3,442 shares represented by outstanding and unvested service-based RSUs.
- (4) Does not include 3,442 shares represented by outstanding and unvested service-based RSUs.
- (5) Does not include 3,442 shares represented by outstanding and unvested service-based RSUs.
- (6) Does not include 3,442 shares represented by outstanding and unvested service-based RSUs.
- (7) Does not include 3,442 shares represented by outstanding and unvested service-based RSUs.
- (8) Does not include 3,442 shares represented by outstanding and unvested service-based RSUs.
- (9) Does not include 62,692 shares represented by outstanding and unvested service-based RSUs and 23,979 shares represented by outstanding and unvested performance-based RSUs.
- (10) Does not include 18,248 shares represented by outstanding and unvested service-based RSUs and 8,694 shares represented by outstanding and unvested performance-based RSUs.
- (11) Does not include 49,340 shares represented by outstanding and unvested service-based RSUs and 18,734 shares represented by outstanding and unvested performance-based RSUs.
- (12) Does not include 7,696 shares represented by outstanding and unvested service-based RSUs and 2,943 shares represented by outstanding and unvested performance-based RSUs.

## **DELINQUENT SECTION 16(a) REPORTS**

Section 16(a) of the Securities Exchange Act of 1934 requires the non-employee members of our Board of Directors and executive officers and persons who own beneficially more than 10% of our Common Stock to file reports of initial statements of ownership and statements of changes in ownership of such stock with the SEC. Directors, executive officers, and persons owning beneficially more than 10% of the Common Stock are required by the SEC to furnish the Company with copies of all Section 16(a) forms they file with the SEC. To the Company's knowledge, based solely on the information furnished to the Company, all Directors, executive officers, and 10% shareholders complied with all applicable Section 16(a) filing requirements during the year ended December 31, 2020, except for inadvertent late Form 4 reports filed on February 10, 2020, by each of Messrs. Capel, Story, Howell and Richards and Ms. Pinne of two transactions exempt from liability under Section 16(b) of the Securities Exchange Act of 1934 relating to a restricted stock unit grant and the determination of performance-based restricted stock unit awards.

<sup>(1)</sup> The percentage beneficially owned is based on 63,693,024 shares outstanding as of March 5, 2021. Unless otherwise noted, the address for each beneficial owner is the Company's corporate headquarters located at 2300 Windy Ridge Parkway, Tenth Floor, Atlanta, Georgia 30339.

<sup>(2)</sup> Does not include 124,765 shares represented by outstanding and unvested service-based RSUs and 64,620 shares represented by outstanding and unvested performance-based RSUs.

## **EXECUTIVE COMPENSATION**

### PROPOSAL 2 – RESOLUTION TO APPROVE NAMED EXECUTIVE OFFICERS' COMPENSATION

Prior to voting on proposal 2, the Board recommends our shareholders review and consider our executive compensation philosophy, policy, and practices, all of which are summarized below and discussed in more detail in the Compensation Discussion and Analysis section of this Proxy Statement beginning on page 26.

#### **BACKGROUND**

The Board believes our current executive compensation programs directly link executive compensation to our financial performance and align the interests of our executive officers with those of our shareholders. Our Board also believes our executive compensation programs provide our executive officers with a balanced compensation package that includes a reasonable base salary along with annual and long-term incentive compensation opportunities based on our performance against specified financial performance objectives.

While your vote is advisory and will not be binding on the Board, the Compensation Committee, or the Company, we strive to align our executive compensation programs with the interests of our long-term shareholders. As they do every year, the Board and the Compensation Committee will take into account the outcome of this year's Say-on-Pay vote when considering future compensation actions and decisions.

#### SAY-ON-PAY PROPOSAL

The Board believes that our named executive officers' (NEOs') compensation is essential in attracting and retaining the high caliber of executive talent necessary to drive our business forward and build sustainable value for our shareholders. Accordingly, we are asking our shareholders to vote FOR the following resolution:

"RESOLVED, that the shareholders approve, on an advisory basis, the compensation of the named executive officers as disclosed in the Proxy Statement for the 2021 Annual Meeting of Shareholders pursuant to the compensation disclosure rules of the SEC (which disclosure includes the Compensation Discussion and Analysis, the 2020 Summary Compensation Table and the other related tables and disclosures)."

#### EFFECT OF SAY-ON-PAY VOTE

As indicated above, the vote on Proposal 2 is advisory and will not be binding on the Board, the Compensation Committee, or the Company. However, the Board values your opinions as expressed through your votes and other communications, and our Compensation Committee will carefully review the 2021 Say-on-Pay voting results to better understand any issues or concerns you may have with our executive compensation. Shareholders who want to communicate with our Board on executive compensation or other matters should refer to "Communication with Directors" on page 49 of this Proxy Statement for additional information.

✓ THE BOARD OF DIRECTORS UNANIMOUSLY RECOMMENDS A VOTE "FOR" THE APPROVAL OF THE EXECUTIVE COMPENSATION OF OUR NAMED EXECUTIVE OFFICERS, AS DISCLOSED IN THIS PROXY STATEMENT, PURSUANT TO THE COMPENSATION DISCLOSURE RULES OF THE SECURITIES AND EXCHANGE COMMISSION.

#### COMPENSATION DISCUSSION AND ANALYSIS

This Compensation Discussion and Analysis describes the compensation program for our Principal Executive Officer, our Principal Financial Officer, and the next three most highly compensated Executive Officers of the Company during 2020 (the "named executive officers" or "NEOs"). These individuals are listed in the following table.

Name	Title	Page Number for Biography
Eddie Capel	President and Chief Executive Officer ("CEO")	14
Dennis B. Story	Executive Vice President, Chief Financial Officer, and Treasurer ("CFO")	44
Bruce S. Richards	Senior Vice President, Chief Legal Officer, and Secretary	44
Robert G. Howell	Senior Vice President, Americas Sales	45
Linda C. Pinne	Senior Vice President, Global Corporate Controller, and Chief Accounting Officer	45

This Compensation Discussion and Analysis describes the material elements of our 2020 executive compensation program. It also provides an overview of our executive compensation philosophy and objectives. Finally, it analyzes how and why our Compensation Committee arrived at the specific compensation decisions for our 2020 NEOs and other executive officers, including the key factors the Compensation Committee considered in determining their compensation.

#### **EXECUTIVE SUMMARY**

As we continue to transition to a cloud-first company, we believe 2020 was a year of substantial progress in positioning the Company for future long-term sustainable growth. Entering 2021, we remain focused on driving revenue growth and gaining market share. We note however our objectives for the year are subject to a number of risks and uncertainties, including the ongoing effects of the novel coronavirus disease ("COVID-19") pandemic on global commerce, as well as the other factors set forth in Item 1A of the Company's Annual Report on Form 10-K for the year ended December 31, 2020. We are confident in our long-term strategy driven by our market leadership in innovative supply chain and omnichannel solutions and services.

Our accomplishments include:

#### Aggressively investing in innovation and expanding total addressable market

- ✓ We continued to deliver and expand upon our cloud-native architecture platform and full suite of Manhattan Active® Solutions launched in mid-2017.
- ✓ In May 2020, we launched our cloud-native Manhattan Active® Warehouse Management Solution, which we believe is the most advanced warehouse management system released in over a decade. The market reaction to this new product has been impressive with a double-digit number of deals closed to date and a growing pipeline.
- ✓ Our Manhattan Active® Solutions are providing meaningfully differentiated innovation and opportunity for Manhattan in new markets including Omnichannel, Point of Sale, and Customer Engagement.
- ✓ Our global pipelines are solid, and we see strong demand for cloud-based solutions. License pipeline activity is converting to cloud pipeline, and as a result we expect license revenue to continue to decline year-over-year as customers increasingly select our cloud offerings. We continue to be encouraged by new customer signings and by the concentration of potential new customers in the pipeline with about 40% of our deal opportunities representing net new potential customers.
- ✓ We invested \$84 million in R&D, down 4% due to the effects of the COVID-19 pandemic, and plan to increase our investment in 2021. Our investment in R&D is a strategic priority to deliver meaningfully differentiated cloud innovation. We expect that innovation to expand our addressable market while helping us achieve long-term sustainable organic revenue growth and top quartile operating margins compared to other enterprise application software providers.

#### Revenue and earnings performance was solid in the 3<sup>rd</sup> year of cloud transition

- ✓ Total revenue was \$586 million, down 5%, due to the impact of the COVID-19 pandemic.
- ✓ GAAP diluted EPS was \$1.36, up 3% versus 2019, while Adjusted EPS was \$1.76, up 1% versus 2019, reflecting our expense management.
- ✓ Customer retention rates were well above 90%; 20% of the combination of software license and cloud revenue were with net new customers.
- ✓ Our Manhattan Active® Solutions continue to be well received with cloud revenue increasing 70% over 2019 from \$46.8 million to \$79.8 million, representing 68% of total software license and cloud revenue mix, up from 49% in 2019. Going forward, we expect cloud revenue to continue to increase as a percentage of our total software as market demand for cloud solutions supplants legacy perpetual license demand.
- Recurring revenue as a percentage of total revenue, excluding hardware sales, rose from 32% in 2019 to 40% in 2020.
- ✓ Our full year 2020 global consulting services revenue was down 16% over 2019, due to the COVID-19 pandemic.
- ✓ 2020 GAAP operating margin of 19% ranked in the top tier across publicly traded companies in our peer group.

#### Maintained capital discipline and financial capacity

- ✓ We closed 2020 with \$205 million in cash and cash equivalents and zero debt, self-funding all our growth through free cash flow generation; we have never borrowed in the history of the Company.
- ✓ Operating cash flow was \$141 million, down 4% versus 2019.
- ✓ In response to COVID-19, we took proactive measures to position the Company for uncertainty in the near-term. Those actions, effective April 1, 2020, included reduction of officer salaries and board of directors' fees, suspension of our 401(k) plan company match, and suspension of our share repurchase program, all for the balance of 2020.
- ✓ We invested \$25 million in share repurchases in Q1 2020. Over the last decade, we have invested over \$1 billion in share buybacks, lowering CSO by 22%. As we have throughout our history, we continue to design the performance criteria under our performance-based incentive plans so that our named executive officers ("NEOs") and other employees receive no compensation benefit from the impact of our share repurchases on EPS.

In 2020, we exceeded our target objectives (as defined on page 32) for our annual cash bonus program and the performance-based component of our long-term equity (restricted stock unit) program, resulting in a payout under our annual cash bonus program of 108% of target to all participants including our NEOs, and earned performance-based equity under the performance-based component of our 2020 long-term equity program at 108% of target for all participants including our NEOs.

Our total shareholder return ("TSR") for 2020 was 32%. Based on the Company's stock price at December 31, 2020, our CEO's realizable compensation was 19% above the target value, and our other NEOs' realizable compensation was collectively 16% above their targets. The Board of Directors believes the Company made substantial progress toward positioning the Company for long-term success, expanding its addressable market through investment in meaningfully differentiated innovation and positioning Manhattan Associates for potential long-term sustainable growth.

#### CEO Target Versus Realizable Compensation

The "Target" bars represent Mr. Capel's base salary, target annual cash bonus, and grant-date target value of long-term incentive awards for 2018, 2019, and 2020. The "Realizable" bars represent, as a percentage of target, the total of each year's base salary paid, earned annual cash bonus, and the value of earned long-term incentive award (service-based and performance-based restricted stock unit ("RSU") awards) based on the Company's stock price at December 31, 2020.



		CEO Realizable
		Compensation %
		Above/Below
Period	TSR (1)	Target (2)
1 Year	32%	19%
2 Year	148%	85%
3 Year	112%	85%

CEO Do alizable

- (1) TSR represents total shareholder return in 1 year (2020); 2 years (2019 and 2020); and 3 years (2018, 2019, and 2020), respectively.
- (2) This column represents realizable CEO compensation versus target over the comparable TSR period. The realizable CEO compensation represents the accumulation of each period's base salary paid, annual cash bonus, and long-term incentive award value as of 2020.

Mr. Capel's accumulated compensation for the past three years had a target compensation value of approximately \$19.8 million (with equity awards valued at grant date). Based on the Company's stock price at December 31, 2020, and the Company's performance for the past three years, we estimate the realizable value of his compensation was approximately \$36.5 million, or 85% above the target compensation value. By design, our executive compensation program is intended to align with creation of shareholder value, and the CEO's realization of the target compensation value of his compensation is impacted both by the Company's financial performance against its targets and by shareholder return.

#### Our Compensation Philosophy

We are committed to a philosophy of pay-for-performance for our executives. Our executive compensation program is designed to achieve three primary objectives:

- Pay-for-Performance. Align actual compensation realized by our executive officers with achievement of our short-term and long-term business strategies, improving operational performance and shareholder return.
- Market Competitiveness. Provide market competitive compensation opportunities to attract and retain executive officers and motivate them to perform at their highest level.
- Shareholder Value Creation. Structure compensation through base salary, annual cash bonus opportunities, and a combination of service-based and performance-based equity awards, to promote increased shareholder value.

#### 2020 Key Compensation Decisions

Our Compensation Committee's key decisions for 2020 pertaining to our NEOs were as follows:

- At the beginning of 2020, our Compensation Committee increased the base salary of our President and CEO, Mr. Capel, by approximately 3% over 2019. However, in response to COVID-19, effective April 1, 2020, our Compensation Committee reduced Mr. Capel's base salary by 25% for the remainder of 2020.
- At the beginning of 2020, our Compensation Committee increased the base salaries of the remaining NEOs by approximately 1% to 3% over 2019. However, in response to COVID-19, effective April 1, 2020, our Compensation Committee reduced the base salary of our EVP and CFO by 15% and those of our remaining NEOs by 10%, for the remainder of 2020. In December 2020, our Compensation Committee approved repayment of our NEOs' salary reductions, except for our CEO and CFO. The Company repaid those reductions in January 2021.

#### Annual Cash Bonus

Our annual cash bonus program was based on three performance measures: Target Revenue, new annual contract value from cloud-based services (NACV) and adjusted operating income (AOI), all as defined on page 33. Based on our 2020 financial performance, the NEOs earned 108% of their 2020 annual cash bonus targets compared to 150% for 2019.

#### Long-term Incentive Compensation

Our 2020 long-term equity grants to our NEOs were 50% service-based RSUs and 50% performance-based RSUs with three performance measures: Target Revenue, NACV, and AOI. Based on our 2020 financial performance, the NEOs earned 108% of their 2020 performance-based RSUs compared to 150% for 2019.

#### Compensation Policies and Practices

Alignment between Company performance and executive compensation is the cornerstone of our executive compensation philosophy and program design. We also believe our overall governance of executive compensation is sound and reflects many best practices, including:

- Separate CEO and Chairman of the Board
- Compensation Committee comprised solely of independent directors
- Compensation Committee engagement of external compensation consultant
- Capped incentive opportunities to mitigate concerns regarding excessive risk-taking for all employee participants
- Equity plan prohibition of stock option repricing and cash buyouts without shareholder approval for all employee participants
- "Double-trigger" change-in-control arrangements
- No excise tax gross-ups
- Limited executive perquisites
- Global Ethics and Compliance Code prohibits directors, officers, and employees from engaging in short sales of the Company's securities or hedging or monetization transactions with respect to our securities (such as purchasing or selling puts or call options, prepaid variable forward contracts, equity swaps, collars, exchange funds, or similar transactions).

In approving compensation arrangements for 2021, the Compensation Committee considered the pay-for-performance results and governance practices highlighted above, as well as the voting result on the 2020 "say on pay" proposal that was in favor of the Company's executive compensation program.

#### COMPENSATION OF OUR CHIEF EXECUTIVE OFFICER

Our CEO participates in the same executive compensation programs as our other executive officers, including the other NEOs. In determining compensation for our CEO, the Compensation Committee considers the same information and factors used in determining compensation for the other NEOs, except that our CEO does not make a recommendation to the Compensation Committee for his own compensation.

For 2020, the Compensation Committee set Mr. Capel's annual base salary at \$620,000, with a target annual cash bonus opportunity equal to 100% of his base salary. The Company granted Mr. Capel a regular equity award of 60,297 RSUs (50% of which were service-based and 50% of which were subject to performance-based objectives). In response to COVID-19, effective April 1, 2020, the Company reduced the base salary of our President and CEO by 25% for the remainder of 2020.

Based on our 2020 achievement against the performance measures under our short-term and long-term incentive programs (Targeted Revenue, NACV, and AOI, as defined on page 33, achieved at 108%), Mr. Capel earned a cash bonus of \$669,600 and 108% of the performance-based component of his 2020 performance-based RSU award (which equaled 32,561 shares), which will vest over four years.

Mr. Capel's accumulated compensation for 2020 had a target grant-date value of approximately \$6.5 million (annual salary, cash bonus and equity compensation). Based on the Company's stock price at December 31, 2020, and the Company's performance for the year, the earned value of his award was approximately \$7.8 million, which was up 19% from total compensation target value (see chart on page 27).

#### **DETERMINING EXECUTIVE COMPENSATION**

#### The Role of the Compensation Committee

The Compensation Committee is responsible for determining the compensation of our executive officers, including the NEOs, and for administering our Equity Incentive Plan. The Compensation Committee currently consists of three non-employee Directors: Messrs. Noonan (Chairman), Huntz, and Moran. The Compensation Committee's overall objective is to establish a compensation policy that will (i) attract, retain, and reward executives who contribute to achieving our business objectives, (ii) motivate our executive officers to achieve those objectives, and (iii) align the interests of our executive officers with those of our long-term shareholders.

#### The Role of Compensation Consultant

The Compensation Committee has the authority to retain compensation consultants and other advisors to assist it in performing its duties. In 2020, the Compensation Committee engaged Willis Towers Watson (through its subsidiary company Towers Watson Delaware Inc.) ("WTW"), as its compensation consultant. WTW reports to and is directed by the Compensation Committee. In general, the Compensation Committee directs WTW to provide periodic updates on market trends and developments, provide relevant and credible market data for assessing pay competitiveness, evaluate the alignment of the design of our executive compensation program with our business strategy, performance outcomes, and competitive pay practices, and WTW participates in Compensation Committee meetings where substantive executive compensation decisions are being made. The Company paid approximately \$40,000 to WTW for those services provided in 2020.

In connection with its review of WTW's independence, the Compensation Committee considered the six specific independence factors adopted by the SEC and the Nasdaq Stock Market and determined that WTW is independent. In conducting its review, the Committee considered that one or more WTW corporate affiliates provide the Company brokerage and other services related to the Company's employee healthcare and other group benefits, and that the Company paid those affiliates for those services approximately \$169,000 in 2019 and \$274,000 in 2020, and anticipates paying similar amounts in 2021. In concluding that the provision to the Company of healthcare and other group benefits services by those WTW affiliates does not constitute a conflict of interest that would compromise WTW's independence, the Committee considered the following WTW representations and other information obtained as part of its due diligence:

✓ WTW has separated its compensation consulting services into a single, segregated business unit within WTW.

- ✓ The Committee was solely responsible for the decision to engage WTW, the Committee made its decision independent of any influence from others at the Company, and the Committee conducted its independence review prior to finalizing the engagement.
- ✓ WTW has represented that:
  - WTW has in place safeguards between its executive compensation consultants serving our Compensation Committee and the brokerage services provided to the Company to prevent any compromise of the independence of WTW's executive compensation services.
  - Neither WTW's lead executive compensation advisor for our engagement nor any member of that lead advisor's team participates in any activities related to the brokerage services provided by the WTW brokerage services affiliate to the Company.
  - Individuals who are not part of the executive compensation consulting team for our Compensation Committee (other than designated quality reviewers) are precluded from involvement in the development of recommendations regarding the compensation of the Company's executive officers and directors.
  - WTW executive compensation consultants who advise our Compensation Committee on the compensation of executive officers and directors may not serve in broader relationship-management roles for our Company.
  - The compensation paid to WTW executive compensation consultants is not directly tied to the fees paid, or to the expansion of the fees paid, by the Company, and the WTW executive compensation advisors receive no direct incentives based on other WTW services to the Company.
- WTW's executive compensation associates are subject to their comprehensive Code of Business Conduct, which addresses conflicts of interest, and in that regard, WTW has represented that (i) the advice rendered by WTW to our Compensation Committee is not influenced by any other WTW work for the Company and (ii) the executive compensation consulting approaches that WTW follows and conclusions they reach are unaffected by the number or magnitude of any other services WTW provides to the Company.
- Company management purchases the brokerage services from the WTW brokerage services affiliate in the ordinary course of business, and manages the relationship with that affiliate, without involvement of our Compensation Committee.

#### The Role of Senior Management

Our CEO generally makes recommendations to the Compensation Committee regarding compensation for the NEOs other than himself. Our CFO and Senior Vice President, Human Resources provide support to our CFO with respect to data, analysis, and advice in formulating specific compensation recommendations. The Chief Legal Officer generally attends Compensation Committee meetings, prepares meeting minutes and resolutions, and is available for legal counsel as required.

#### Competitive Market Data

The Compensation Committee considers competitive market data when making pay determinations for our executive officers, including the NEOs. This is only one of many factors the Committee considers when making pay determinations, and the Committee does not benchmark or target a precise percentile or pay level relative to this information. Instead, the Compensation Committee uses this information as a general guide to determine if our executive compensation levels in the aggregate and by element are within a reasonable range compared with similar companies.

The precise nature of our competitive market analysis varies each year based on the needs of the Company and the Compensation Committee in making pay determinations. Generally, the Committee evaluates competitive market practices using data drawn from both a group of peer companies and published compensation survey data (Radford's Global Technology Survey). For purposes of determining 2020 compensation, the Compensation Committee used a peer group comprising the following companies:

		Market Cap September 2019
Company Name	Company Ticker	(\$ billion)
Manhattan Associates, Inc.	MANH	5.3
8x8, Inc.	EGHT	2.2
ACI Worldwide, Inc.	ACIW	3.6
Aspen Technology, Inc.	AZPN	8.3
Blackbaud, Inc.	BLKB	4.2
Bottomline Technologies, Inc.	EPAY	1.8
Commvault Systems, Inc.	CVLT	2.1
Cornerstone OnDemand, Inc.	CSOD	3.3
Coupa Software, Inc.	COUP	8.6
Fair Isaac Corp.	FICO	9.4
FireEye, Inc.	FEYE	2.9
Five9, Inc.	FIVN	3.4
Guidewire Software, Inc.	GWRE	8.7
LogMeIn, Inc.	LOGM*	3.5
Paylocity Holding Corp.	PCTY	5.1
Progress Software Corp.	PRGS	1.8
Proofpoint, Inc.	PFPT	7.0
RingCentral, Inc.	RNG	10.3
SPS Commerce, Inc.	SPSC	1.7
Tyler Technologies, Inc.	TYL	9.7
Verint Systems, Inc.	VRNT	3.1

<sup>\*</sup> During 2020 and subsequent to this analysis, LogMeIn, Inc., became a privately owned company.

The Compensation Committee annually reviews pay and performance data from the compensation peer group as well as pay data from various compensation surveys. Both the peer group and survey data included companies that were comparable to the Company with respect to revenue level, market capitalization, industry segment, and competitive employment market. The specific peer companies, survey sources, and forms of analysis change from year to year based on the best available data and the key priorities of the Compensation Committee. The Committee considered this information along with other relevant information, such as the Company's performance and that of each executive officer. Our CEO also presented recommendations to the Compensation Committee for our executive officers (other than himself). No other executive officer has direct input to the Compensation Committee regarding the compensation of the NEOs.

For the 2020 market analysis used in establishing target executive compensation for 2021, the Committee approved changes to the peer group: removing Ring Central, Inc., and LogMeIn, Inc.

#### Shareholder Advisory Vote on Named Executive Officers Compensation

Our Board values your opinions as expressed through votes and other communications with us, and our Compensation Committee carefully reviews our annual Say-on-Pay voting results to better understand any issues or concerns you may have with our executive compensation. In 2020, holders of approximately 93% of our shares of Common Stock voting on our 2020 Say-on-Pay proposal approved of our executive compensation program for our NEOs.

#### PRINCIPAL ELEMENTS OF EXECUTIVE COMPENSATION

We compensate our executive officers with a combination of base salary and short-term and long-term incentives designed to focus their efforts on maximizing both our short-term and long-term financial performance. The executive compensation program includes the following: (i) base salary, (ii) annual cash bonus, (iii) long-term incentive compensation in the form of equity awards, and (iv) other benefits. Each executive officer's compensation package is designed to provide a mix of these elements, which the Compensation Committee believes provides a level of compensation roughly equivalent to that paid by companies of similar size and complexity and that balances short-term and long-term performance and reward objectives.

#### **Base Salary**

Minimum salaries for the NEOs are established in their employment agreements. The Compensation Committee annually reviews the base salaries of the NEOs for adjustment. When establishing base salaries of our executive officers for 2020, the Compensation Committee considered competitive market data (drawn from compensation survey data and the compensation peer group), as well as a variety of other factors, including global macro-economic conditions, market developments, our past financial performance and future expected performance, the performance of the executives, changes in the executives' responsibilities, the CEO's recommendations (other than for his own base salary) and cost-of-living and other local geographic considerations, where applicable.

To help position the Company for uncertainty in the near-term caused by the COVID-19 pandemic, effective April 1, 2020, the Company reduced the base salary of our President and CEO by 25%, our EVP and CFO by 15%, and our other NEOs by 10% for the remainder of 2020. In December 2020, our Board approved repayment of our NEOs' salary reductions, except for our CEO and CFO. The Company repaid those reductions in January 2021. The following table sets forth each NEO's base salary and amount earned in 2020.

Name and Principal Position	Annual Base Salary	Salary Reduction	Earned Salary
F.14:- C1	\$620,000	(6116.250)	¢502.750
Eddie Capel President, Chief Executive Officer, and Director	\$620,000	(\$116,250)	\$503,750
Dennis B. Story	429,000	(48,262)	380,738
Executive Vice President, Chief Financial Officer, and Treasurer			
Bruce S. Richards	338,000	_(1)	338,000
Senior Vice President, Chief Legal Officer, and Secretary			
Robert G. Howell	344,000	<b>-</b> <sup>(1)</sup>	344,000
Senior Vice President, Americas Sales			
Linda C. Pinne	263,345	_(1)	263,345
Senior Vice President, Global Corporate Controller, and Chief			
Accounting Officer			

<sup>(1)</sup> In April 2020, the Company reduced the base salary in 2020 but repaid those reduction in January 2021.

#### Annual Cash Bonus Program

The following table sets forth each NEO's target annual cash bonus, payout amount, and payout percentage actually earned in 2020.

		2020 Annual Cash Bonus Program Target vs. Payout		
Name	Title	Target	Payout	Payout % (1)
Eddie Capel	President, Chief Executive Officer, and Director	\$620,000	\$669,600	108%
Dennis B. Story	EVP, Chief Financial Officer, and Treasurer	320,000	345,600	108%
Bruce S. Richards	SVP, Chief Legal Officer, and Secretary	196,000	211,680	108%
Robert G. Howell	SVP, Americas Sales	340,000	367,200	108%
Linda C. Pinne	SVP, Global Corporate Controller, and Chief Accounting Officer	92,170	99,544	108%

<sup>(1)</sup> See the table entitled "Annual Cash Bonus Program Design for 2020" on page 34 to see how we calculate the 2020 annual bonus.

The purpose of the Company's annual cash bonus program is to align short-term incentive bonuses with the achievement of annual corporate performance. Each plan participant has a target bonus, which is expressed as a percentage of their base salary, and the actual bonus they receive is based on the Company's level of achievement against three performance measures. For all the NEOs, as well as all other employee participants in the program during 2020, the Compensation Committee used Target Revenue, NACV, and AOI as the corporate performance measures to determine the bonus payouts (see definitions below). The Compensation Committee believes the combination of Target Revenue, NACV, and AOI creates the proper balance for motivating and rewarding profitable growth in the near-term that will translate into strong returns for shareholders over the long-term. The Compensation Committee excluded individual performance from the bonus measures for all program participants to focus and reward the team for collectively achieving our overall financial objectives.

For purposes of the 2020 bonus program, for all plan participants:

- ✓ As defined in the program, "Target Revenue" is, in effect, consolidated revenue excluding cloud-based revenue (cloud-based sales performance is accounted for in the NACV performance measure), and also excluding revenue from hardware sales and billed travel, to minimize risk of low margin revenue lines skewing incentive plan payout percentages.
- ✓ As defined in the program, NACV quantifies or credits new cloud-based subscription transactions. For bonus purposes, this measure is calculated as the average annual value of all new contracts for cloud-based solutions closed during the period.
- ✓ As defined in the program, AOI excludes the following items from GAAP operating income: amortization of intangible assets, equity-based compensation expenses, restructuring charges, and asset impairment charges and related recoveries. For 2020, the exclusions necessary were amortization of intangible assets and equity-based compensation expenses.
- ✓ Consistent with prior years, all results were determined on a constant currency basis (*i.e.*, actual financial results are translated to U.S. dollars at budgeted U.S. dollar exchange rates).

Regarding our use of AOI, we use AOI to evaluate our overall business performance, and we believe AOI is useful for us, and for our investors, when assessing our performance versus other software companies. Our February 2, 2021, earnings press release, attached to our Current Report on Form 8-K of the same date, included a full reconciliation from 2020 GAAP operating income to 2020 AOI (non-GAAP operating income).

Regarding the establishment of the specific Target Revenue, NACV, and AOI performance measures for 2020, the Compensation Committee reviewed and considered senior management's proposed 2020 budget and the critical assumptions underlying the final budget. In preparing the budget, senior management considered a variety of factors, including but not limited to: global economic trends, our business transition to cloud-based services, supply chain management information-technology investment and growth trends as published by leading industry analysts, the competitive position of our software products, the level of investment in product development needed to maintain sustainable competitive advantage, and historical financial performance. Senior management considers those factors in the context of the key objective of extending the Company's position as a leading global supply chain commerce solutions provider. The Compensation Committee also considered the degree of difficulty and probability of achieving the performance levels with the Company's business transition to cloud. The Committee set these levels so that the relative difficulty of achieving them were consistent with prior years.

For the 2020 cash bonus program, the Compensation Committee weighted the corporate performance measures as follows: Target Revenue – 25%; NACV – 25%; AOI – 50%. For each measure, the Committee established performance ranges, with each range having a minimum performance threshold, performance target, and performance maximum. For each performance measure, achievement at the performance target pays out 100% of a target bonus payout for that measure, achievement at or below the minimum performance threshold pays out zero for that measure, and achievement at or above the performance maximum pays out 150% of the target payout for that measure. We determine the bonus payout percentage for achievement between the minimum performance threshold and target, or between target and the performance maximum, by linear interpolation. The annual total bonus payout percentage under the plan is the weighted average of the performance percentages for the three performance measures. The Compensation Committee has discretion to adjust final annual bonus amounts, which it did not exercise in 2020. For 2020, as in prior years, the Committee established quarterly minimum performance thresholds and targets adding up to the annual thresholds and targets, so that plan participants could earn and receive interim quarterly bonus installments, provided that those payments could not exceed the respective quarterly targets. Because of that, it was possible plan participants could receive some level of payout even if full-year minimum thresholds ultimately were not met, and it was possible that, if the annual target performance levels were achieved, the final quarterly bonus installment could exceed target for the final quarter.

The following table provides the 2020 annual cash bonus payout levels as a percentage of the performance targets for Target Revenue, NACV, and AOI.

#### **Annual Cash Bonus Program Design for 2020**

	Amount	Participant Bonus Payout % of Target	Actual Payout % Earned	Payout Weight	Weighted Actual Payout % Earned
Target Revenue (\$ in millions) - Weighting 25%					
Threshold goal	\$521.3	0%			
Target goal	537.3	100%			
Maximum goal	558.9	150%			
2020 Bonus Revenue - Earned	\$485.2		0%	25%	0%
New Annual Contract Value (NACV) - Weighting 25% 2020 Bonus NACV - Earned	*		136%	25%	34%
Adjusted Operating Income (AOI) (\$ in millions) - Weighting 50%					
Threshold goal	\$122.1	0%			
Target goal	129.9	100%			
Maximum goal	146.8	150%			
2020 Bonus AOI - Earned	\$146.0		147%	50%	74%
Total Combined Actual Payout % Earned [(0% x 25%) + (136% x 25%) + (147% x 50%)] = 108%					108%

<sup>\*</sup> We do not disclose the NACV performance target and actual level achieved. We believe that disclosure would provide our competitors with insight into our operations, resulting in serious competitive harm. The Compensation Committee set the NACV target based on our historical results, growth rates, and expected future results, and intended for it to require significant effort to achieve.

The Compensation Committee has discretion to either increase or decrease a participant's annual cash bonus under the bonus program. As in recent years, the Compensation Committee did not exercise its discretion with regard to the cash bonuses to our executive officers in 2020.

#### Long-term Incentive Compensation

The following table sets forth each NEO's target annual long-term incentive opportunity, earned amounts at December 31, 2020, and change in total value percentages in 2020. The closing market price of the Company's Common Stock on December 31, 2020, was \$105.18, representing a 32% TSR since December 31, 2019.

#### Value of 2020 Long-Term Incentive Compensation

	Target Value (1)			Value a	Value at 12/31/2020 (2)		
Name	RSU	PSU	Total	RSU	PSU	Total	Total
Eddie Capel	\$2,647,597	\$2,647,685	\$5,295,282	\$3,170,967	\$3,424,766	\$6,595,733	25%
Dennis B. Story	806,890	806,978	1,613,868	966,394	1,043,912	2,010,306	25%
Bruce S. Richards	292,528	292,528	585,056	350,355	378,438	728,793	25%
Robert G. Howell	630,372	630,460	1,260,832	754,982	815,566	1,570,548	25%
Linda C. Pinne	105,911	105,911	211,822	126,847	137,050	263,897	25%

These columns represent the aggregate grant date fair value for service-based and performance-based RSU awards. We determined these award fair values based on a price of \$87.82, the closing market price of the Company's Common Stock on the date of grant.

These columns represent amounts earned, valued at \$105.18, the closing market price of the Company's Common Stock on December 31, 2020. We achieved a payout of 108% of the target for the performance-based component of our long-term equity program. The service-based and performance-based RSUs vest in four equal annual installments commencing in the year following the date of grant.

We use equity awards to provide incentives to improve our financial performance and to assist in the recruitment, retention, and motivation of professional, managerial, and other personnel. These long-term incentives are designed to align the interests of our executive officers and other employee plan participants with those of our shareholders to enhance our overall value, the market price of the Common Stock, and as a result, our shareholders' return. In addition, the vesting of equity incentives over time is designed to create an incentive for our people to remain with us. We grant RSUs to our executive officers and select other employees on an ongoing basis to provide continuing incentives to them to meet future performance goals and to remain with the Company.

Equity-based compensation is an important component of our executive compensation program. In setting the form and level of the equity awards for the NEOs, the Compensation Committee considers the CEO's recommendations, the executive officer's performance, and a variety of other factors including:

- ✓ Market-competitive levels of total compensation, particularly for our peer group
- ✓ Market-competitive levels and forms of equity-based compensation
- ✓ Alignment with company performance and shareholder value
- ✓ The retention strength provided by outstanding and unvested equity awards held by the executives
- ✓ Global macro-economic conditions
- ✓ Our recent performance and trends
- ✓ The executive's recent performance and potential future contribution
- ✓ The resulting annual grant rate from all awards
- ✓ The availability of shares under our shareholder approved equity plan
- ✓ Our cost and its alignment with participant value

There is no precise formula or weighting applied to these factors as changing business conditions, competitive market practices, and regulations necessitate differing priorities to maximize effectiveness while minimizing cost and dilution.

During 2020, the Company granted to the NEOs an aggregate of 102,105 RSUs. In approving the individual award levels for the annual NEO grants, the Compensation Committee also reviewed aggregate grant levels for all recipients to ensure the annual grant rate was within competitive norms and sustainable over time.

The annual awards granted in 2020 are 50% service-based and 50% performance-based. They vest in four equal annual increments starting on or about the first anniversary of the grant date, with the performance portion tied to the same Target Revenue, NACV, and AOI performance measures and ranges for fiscal year 2020 as established for the annual cash bonus plan discussed above. Our performance goals are focused on internal key financial metrics that drive long-term value creation, such as Target Revenue, NACV, and AOI. Our past financial performance demonstrates, and we fully expect, that meeting these metrics will over time translate into increased shareholder value. For equity-based awards, our share price ultimately should reflect whether we have executed this strategy successfully, and we intend that the four-year vesting schedule for equity grants will ensure our officers maintain a long-term perspective. A look at our historical stock prices over the last 10 years shows a growth rate of 1,277%, from a stock price of \$7.64 on December 31, 2010, to \$105.18 on December 31, 2020, after giving effect to stock splits during this period. We believe this growth demonstrates that the achievement of our performance goals over this period resulted in creation of long-term value for our shareholders. Our long-term strategy emphasizes continued growth through a capital allocation approach coupling investment in innovation with a disciplined return of capital to shareholders self-funded through free cash flow.

We intend the performance-based RSUs primarily to provide our executive officers with incentives to improve our performance, as they benefit from these awards only if we meet the pre-established financial goals specified in the awards in the year granted. The 2020 performance-based RSU awards were to be earned, in whole or in part, based on our attainment of the same annual Target Revenue, NACV, and AOI performance goals as established for the 2020 annual cash bonus program. For 2020, the Compensation Committee weighted the corporate performance measures as follows: Target Revenue – 25%; NACV – 25%; AOI – 50%. For each measure, the Committee established performance ranges, with each range having a minimum performance threshold, target threshold, and performance maximum. For each performance measure, achievement at the target threshold results in the executive earning 100% of the number of performance-based RSUs granted to them, achievement at or below the minimum performance threshold results in the executive earning zero performance-based RSUs for that measure, and achievement at or above the performance maximum results in the executive earning 150% of the number of performance-based RSUs granted. We determine the percentage of the performancebased RSUs earned for achievement between the minimum performance threshold and target, or between target and the performance maximum, by linear interpolation. The total percentage of performance-based RSUs earned is the weighted average of the performance percentages for the three performance measures. Under the 2020 program, for an executive to earn any of their performance-based RSUs, we were required to exceed one or more of the minimum performance thresholds.

Based on our financial performance in 2020, the named executive officers earned 108% of the granted performance-based RSUs. The minimum performance threshold, performance target, and performance maximum for the 2020 performance measures, as well as our actual performance, are the same as set forth in the table "Annual Cash Bonus Program Design for 2020."

### Perquisites and Other Personal Benefits.

Currently, we do not view perquisites or other personal benefits as a significant component of our executive compensation program. Accordingly, we do not provide perquisites or other personal benefits to our executive officers, including the NEOs, except in situations where we believe it is appropriate to assist an individual in the performance of their duties, to make our executive officers more efficient and effective, and for recruitment and retention purposes.

If an executive officer qualifies to attend our annual sales-oriented President's Club event and incurs an income tax liability associated with their attendance and the attendance of their spouse, we provide a tax "gross-up" payment to offset that liability. During 2020, we provided a tax gross-up payment, with respect to this event, to Messrs. Capel, Howell, Richards, and Story.

### Health and Welfare Benefits.

We offer standard Company health and welfare benefits to the NEOs as a safety net against the financial catastrophes that can result from illness, disability, or death. The benefits offered to the NEOs are substantially the same as those offered to all our regular employees, except that certain of the NEOs have been provided an arrangement under which the Company pays the premiums on term life insurance on their lives during their continued employment with the Company. During 2020, we paid term life insurance premiums, including income tax "gross-ups" with respect to those premiums, for Messrs. Capel, Story, Richards, and Howell.

Our tax-qualified deferred-compensation Section 401(k) Savings Plan covers all our eligible full-time employees. Under the plan, participants may elect to contribute, through salary deductions, up to 60% of their annual compensation, subject to a maximum of \$19,500, or \$26,000 for employees who are at least 50 years old. We provide 50% matching contributions up to the first 6% of salary contributed under the plan. The plan is designed to qualify under Section 401 of the Internal Revenue Code so that our employees' and our contributions, and income earned on those contributions, are not taxable to employees until withdrawn from the plan, and so that the Company's contributions are deductible when made.

### **OTHER CONSIDERATIONS**

# **Employment Agreements**

In October 2018, Messrs. Capel, Story, Richards, and Howell, and Ms. Pinne, entered into a new employment agreement with the Company. The NEOs' employment agreements are substantially identical, except for their job titles and their stated specific annual base salaries and bonus target amounts.

Each agreement provides that the NEO will be (i) paid an annual base salary, (ii) eligible for an annual performance-based bonus, (iii) eligible for equity awards that reflect their position, duties, and responsibilities, (iv) eligible to participate in all other benefit plans, programs, and arrangements generally available to executives of the Company, (v) provided an indemnification agreement, under which the Company will indemnify the executive to the full extent permitted by law with respect to any claim arising out of the executive's service as an officer, director, or employee of the Company, and (vi) covered by a director and officers liability insurance policy. As set forth in the agreements, the minimum annual base salaries of Messrs, Capel, Story, Richards, and Howell, and Ms. Pinne, are \$575,000, \$402,000, \$320,000, \$323,000, and \$252,150, respectively. Each NEO's annual base salary is subject to increases or decreases at the discretion of the Board or Compensation Committee.

Each agreement further provides that the NEO or the Company may terminate that officer's employment at any time. If the Company terminates the NEO's employment for reasons other than death, disability, or "cause" (as defined in the agreement) or if there is a "constructive termination" of the executive officer's employment (as defined in the agreement), the officer will be entitled to certain severance payments and benefits. Those payments and benefits are described below in the section entitled Potential Payments upon Termination, and that section also contains an estimate of the potential payments and benefits payable under these arrangements assuming a termination as of the end of 2020.

In general, severance payments to a NEO are limited such that they will not receive any "parachute payment" as described in Sections 280G and 4999 of the Internal Revenue Code. The NEO is required to provide the Company with a general release of all claims to receive any severance payments or benefits.

The agreements contain provisions requiring the NEO to protect the proprietary and confidential information of the Company. In addition, for a period of 12 months after termination of employment for any reason (or, if later, the last date any severance payments are due), the NEO agrees not to solicit the Company's customers or solicit or hire away the Company's employees and is prohibited from performing duties of the type performed for the Company for a competing business owned by any of a designated group of companies. The NEO also agrees to assign to the Company all patents, inventions, copyrights, and other intellectual property developed by them in the course of their employment.

### Policy with Respect to Qualifying Compensation for Deductibility

For taxable years beginning before January 1, 2018, Section 162(m) of the Internal Revenue Code imposed a limit on federal income tax deductibility for annual compensation in excess of \$1 million dollars paid by a public corporation to its Chief Executive Officer and its other three most highly compensated executive officers (other than the Chief Financial Officer). Compensation in excess of \$1 million dollars could be deducted, however, if it qualified as "performance-based compensation" within the meaning of Section 162(m) or qualified for one of the other exemptions from the deductibility limit. We designed the Company's compensation program to satisfy the exemption under Section 162(m).

Congress repealed the exemption for performance-based compensation in new tax legislation enacted December 22, 2017, effective for tax years beginning after December 31, 2017, and expanded the number of employees who will be considered "covered employees" subject to the Section 162(m) limit to include the Chief Financial Officer (who was previously excluded) and certain former NEOs. As a result of these changes, starting in 2018, compensation exceeding of \$1 million paid to executive officers covered by Section 162(m)'s deduction limit is no longer deductible unless it qualifies for transition relief applicable to certain arrangements in place as of November 2, 2017. The Compensation Committee has taken steps it deemed appropriate intending to preserve the deductibility of certain awards granted prior to enactment of the legislation.

The Compensation Committee considers tax deductibility when making its decisions regarding executive compensation but reserves the right to award nondeductible compensation when appropriate to accomplish other compensation objectives.

# Limitation of Liability and Indemnification of Officers and Directors

The Company's Articles of Incorporation provide that the liability of the Directors to the shareholders for monetary damages will be limited to the fullest extent permissible under Georgia law. This limitation of liability does not affect the availability of injunctive relief or other equitable remedies.

The Company's Bylaws provide that the Company will indemnify each of its officers, Directors, employees, and agents to the extent they are or were a party, or are threatened to be made a party, to any threatened, pending, or completed action, suit, or proceeding, whether civil, criminal, administrative, or investigative because they are or were a Director, officer, employee, or agent of the Company, against reasonable expenses (including attorneys' fees), judgments, fines, and amounts paid in settlement in connection with such action, suit, or proceeding; provided, however, that no indemnification will be made for:

- ✓ any appropriation, in violation of their duties, of any business opportunity of the Company;
- ✓ acts or omissions that involve intentional misconduct or a knowing violation of law;
- ✓ any liability under Section 14-2-832 of the Georgia Business Corporation Code, which relates to unlawful payments of dividends and unlawful stock repurchases and redemptions; or
- ✓ any transaction from which they derived an improper personal benefit.

The Company has entered into indemnification agreements with its Officers and Directors providing indemnification similar to that provided in the Bylaws.

# COMPENSATION COMMITTEE REPORT ON EXECUTIVE COMPENSATION

The Compensation Committee has reviewed and discussed with management the Compensation Discussion and Analysis section of the Company's 2021 Proxy Statement. Based on its review and discussions with management, the Compensation Committee recommended to the Board of Directors that the Compensation Discussion and Analysis be included in the Company's 2021 Proxy statement (and in the Company's Annual Report on Form 10-K through incorporation by reference to the Proxy Statement).

Compensation Committee

Thomas E. Noonan, Chairman John J. Huntz, Jr. Charles E. Moran

The foregoing report shall not be deemed incorporated by reference by any general statement incorporating by reference this proxy statement into any filing under the Securities Act of 1933, as amended, or under the Securities Exchange Act of 1934, as amended, except to the extent that we specifically incorporate this information by reference, and shall not otherwise be deemed filed under such Acts.

# **COMPENSATION TABLES**

### 2020 SUMMARY COMPENSATION TABLE

The following table sets forth, for the three years ended December 31, 2020, the total compensation earned by the named executive officers.

				Non-Equity		
Name and Principal Position	Year	Salary <sup>(1)</sup>	Stock Awards <sup>(2)</sup>	Incentive Plan Compensation <sup>(3)</sup>	All Other Compensation <sup>(4)</sup>	Total
Eddie Capel President, Chief Executive Officer, and Director	2020 2019 2018	\$503,750 600,000 575,000	\$5,295,282 7,640,747 <sup>(10)</sup> 3,237,708	\$669,600 900,000 632,501	\$45,410 <sup>(5)</sup> 45,777 41,314	\$6,514,042 9,186,524 4,486,523
Dennis B. Story Executive Vice President, Chief Financial Officer, and Treasurer	2020 2019 2018	\$380,738 415,000 401,167	\$1,613,868 4,121,992 <sup>(10)</sup> 1,593,966	\$345,600 465,000 325,600	\$30,822 <sup>(6)</sup> 31,588 21,352	\$2,371,028 5,033,580 2,342,085
Bruce S. Richards Senior Vice President, Chief Legal Officer, and Secretary	2020 2019 2018	\$338,000 328,000 319,167	\$585,056 1,186,330 <sup>(10)</sup> 577,820	\$211,680 285,000 202,400	\$28,808 <sup>(7)</sup> 18,350 18,141	\$1,163,544 1,817,680 1,117,528
Robert G. Howell Senior Vice President, Americas Sales	2020 2019 2018	\$344,000 333,000 321,917	\$1,260,832 3,267,444 <sup>(10)</sup> 1,245,252	\$367,200 495,000 343,200	\$30,366 <sup>(8)</sup> 31,133 27,301	\$2,002,398 4,126,577 1,937,670
Linda C. Pinne Senior Vice President, Global Corporate Controller, and Chief Accounting Officer	2020 2019 2018	\$263,345 259,715 251,638	\$211,822 502,672 <sup>(10)</sup> 159,386	\$99,544 130,118 92,692	\$3,819 <sup>(9)</sup> 8,400 8,250	\$578,530 900,905 511,966

- (1) The Company reduced the base salary of our NEOs to position the Company for uncertainty in the near-term caused by the COVID-19 pandemic. Effective April 1, 2020, our Board reduced the base salary of our EVP and CFO by 15% and those of our remaining NEOs by 10%, for the remainder of 2020. In December 2020, our Board approved repayment of our NEOs' salary reductions, except for our CEO and CFO. The Company repaid those reductions in January 2021. The 2020 salary amounts for Messrs. Richards, Howell and Ms. Pinne include the salary reinstatement. The salary amounts shown for Messrs. Capel and Story reflect salary reductions implemented in response to the Covid-19 pandemic.
- (2) The amounts in this column represent the aggregate grant date fair value for the stock awards (service-based and performance-based RSUs) granted in accordance with ASC Topic 718. We determined these fair values based on the assumptions set forth in the Company's 2020 Annual Report on Form 10-K (Note 2, Equity-Based Compensation). Assuming the highest level of performance is achieved under the applicable performance conditions, the maximum grant date fair value of the performance-based RSUs granted to the NEOs in 2020 is: (i) in the case of Mr. Capel, \$3,971,572; (ii) in the case of Mr. Story, \$1,210,511; (iii) in the case of Mr. Richards, \$438,837; (iv) in the case of Mr. Howell, \$945,734; (v) and in the case of Ms. Pinne, \$158,866.
- (3) Represent amounts earned in the applicable year, regardless of whether we paid those amounts prior to the end of such year.
- (4) The amounts in this column represent the Section 401(k) matching or similar Company contribution, tax "gross-up" payments on behalf of NEOs as discussed in the Compensation Discussion and Analysis section, and Company-paid term life insurance premiums for the benefit of Messrs. Capel, Story, Richards and Howell.
- (5) This amount represents: (i) the Company's contributions to Mr. Capel's account under its Section 401(k) plan in the amount of \$8,550; (ii) tax "gross-up" payments in the amount of \$21,691; and (iii) Company-paid term life insurance premiums in the amount of \$15,169.
- (6) This amount represents: (i) the Company's contributions to Mr. Story's account under its Section 401(k) plan in the amount of \$8,550; (ii) tax "gross-up" payment in the amount of \$15,112; and (iii) Company-paid term life insurance premiums in the amount of \$7,160.
- (7) This amount represents: (i) the Company's contributions to Mr. Richards's account under its Section 401(k) plan in the amount of \$6,556; (ii) tax "gross-up" payments in the amount of \$15,103; and (iii) Company-paid term life insurance premiums in the amount of \$7,149.
- (8) This amount represents: (i) the Company's contributions to Mr. Howell's account under its Section 401(k) plan in the amount of \$8,550; (ii) tax "gross-up" payments in the amount of \$14,906; and (iii) Company-paid term life insurance premiums in the amount of \$6,910.
- (9) This amount represents the Company's contributions to Ms. Pinne's account under its Section 401(k) plan in the amount of \$3,819.
- (10) In January 2019, our Compensation Committee approved a special retention grant of service-based RSUs to members of our executive team, including our NEOs. The Committee intended that grant, which vests over four years, to further motivate our dedicated and experienced executive team to remain with the Company to best ensure continued execution of our transition to a cloud-first Company. More specifically, those RSUs vest as follows, so long as the executive remains employed with the Company on the applicable vesting date: 10% in January 2020; 20% in January 2021; 30% in January 2022; and 40% in January 2023.

### 2020 GRANTS OF PLAN-BASED AWARDS TABLE

The following table provides information about our 2020 annual cash bonus opportunities and the equity awards granted to our named executive officers during the year ended December 31, 2020.

**Plan-Based Compensation** 

			Estima Payouts Equity I	ated Future 5 Under Non- ncentive Plan wards <sup>(1)</sup>	Estima Payouts	ated Future Under Equity Plan Awards <sup>(2)</sup>	All Other Stock Awards: Number of Stock	Grant Date Fair Value of Stock Awards <sup>(4)</sup>
Name	Award Type	<b>Grant Date</b>	(\$)	Maximum (\$)	(#)	Maximum (#)	Units(3) (#)	(\$)
Eddie Capel	Cash Bonus	1/31/2020	620,000	930,000	-	-	-	-
	Service-based RSUs	1/31/2020	-	-	-	-	30,148	2,647,597
	Performance-based RSUs	1/31/2020	-	-	30,149	45,224	-	2,647,685
Dennis B. Story	Cash Bonus	1/31/2020	320,000	480,000	-	-	-	-
•	Service-based RSUs	1/31/2020	_	-	_	-	9,188	806,890
	Performance-based RSUs	1/31/2020	-	-	9,189	13,784	-	806,978
Bruce S. Richards	Cash Bonus	1/31/2020	196,000	294,000	-	-	-	-
	Service-based RSUs	1/31/2020	-	-	-	-	3,331	292,528
	Performance-based RSUs	1/31/2020	-	-	3,331	4,997	-	292,528
Robert G. Howel	l Cash Bonus	1/31/2020	340,000	510,000	-	-	-	-
	Service-based RSUs	1/31/2020	-	-	-	-	7,178	630,372
	Performance-based RSUs	1/31/2020	-	-	7,179	10,769	-	630,460
Linda C. Pinne	Cash Bonus	1/31/2020	92,170	138,255	-	-	-	-
	Service-based RSUs	1/31/2020	-	-	-	-	1,206	105,911
	Performance-based RSUs	1/31/2020	-	-	1,206	1,809	-	105,911

These columns represent the target and maximum annual cash bonus opportunities under the Company's annual cash bonus program for 2020. Refer to page 32 for discussion of the Company's annual cash bonus program. Based on our financial performance in 2020, the NEOs earned 108% of the annual cash bonus target. The actual cash bonuses paid to the NEOs for 2020 are set forth in the Summary Compensation Table under the "Non-Equity Incentive Plan Compensation"

These columns represent the performance-based RSUs granted to the NEOs during 2020 pursuant to the Company's 2020 Equity Incentive Plan, shown both at the target and maximum performance levels. Refer to page 34 for discussion of the Company's Equity Incentive Plan. Based on our financial performance in 2020, the NEOs earned 108% of the granted performance-based RSUs, which vest in four equal annual installments commencing in the year following the date of

This column represents service-based RSU awards granted to the NEOs during 2020 pursuant to the Company's 2020 Equity Incentive Plan described in the subsection "Long-Term Incentive Compensation" above. The service-based RSUs vest in four equal annual installments commencing in the year following the

This column represents the aggregate grant date fair value for performance-based and service-based RSU awards in accordance with ASC Topic 718. We determined these fair values based on the closing market price of the Company's Common Stock on the date of grant.

### 2020 OUTSTANDING EQUITY AWARDS AT FISCAL YEAR-END

The following table summarizes the equity awards of our named executive officers outstanding as of December 31, 2020. We determined the market value of unvested stock awards based on the closing market price for our Common Stock of \$105.18 per share on December 31, 2020.

### **Outstanding Equity Awards at Fiscal Year End**

Stock Awards (1)

		Stock Awa	ards (1)
Name	Grant Date	Number of Shares or Stock Units That Have Not Vested (#)	Market Value of Shares or Stock Units That Have Not Vested (\$)
Eddie Capel	1/26/2017	5,972	628,135
	2/1/2018	32,305	3,397,840
	1/31/2019	46,383 <sup>(2)</sup>	4,878,564
	1/31/2019	98,565	10,367,067
	1/30/2020	62,709 <sup>(3)</sup>	6,595,733
Dennis B. Story	1/26/2017	2,150	226,137
	2/1/2018	15,904	1,672,783
	1/31/2019	46,383 <sup>(2)</sup>	4,878,564
	1/31/2019	30,923	3,252,481
	1/30/2020	19,113 <sup>(3)</sup>	2,010,305
Bruce S. Richards	1/26/2017	1,075	113,069
	2/1/2018	5,766	606,468
	1/31/2019	11,133 <sup>(2)</sup>	1,170,969
	1/31/2019	11,210	1,179,068
	1/30/2020	6,929 <sup>(3)</sup>	728,792
Robert G. Howell	1/26/2017	2,150	226,137
	2/1/2018	12,425	1,306,862
	1/31/2019	37,107 <sup>(2)</sup>	3,902,914
	1/31/2019	24,158	2,540,938
	1/30/2020	14,932 <sup>(3)</sup>	1,570,548
Linda C. Pinne	1/26/2017	299	31,449
	2/1/2018	1,592	167,447
	1/31/2019	5,566 <sup>(2)</sup>	585,432
	1/31/2019	3,867	406,731
	1/30/2020	2,509 <sup>(3)</sup>	263,897

<sup>(1)</sup> RSU awards vest in accordance with the schedules set forth below.

<sup>(2)</sup> In January 2019, our Compensation Committee approved a special retention grant of service-based RSUs to members of our executive team, including our NEOs. The Committee intended that grant, which vests over four years, to further motivate our dedicated and experienced executive team to remain with the Company to best ensure continued execution of our transition to a cloud-first Company. Those RSUs vest as follows, so long as the executive remains employed with the Company on the applicable vesting date: 10% in January 2020; 20% in January 2021; 30% in January 2022; and 40% in January 2023.

<sup>(3)</sup> These amounts represent, as of December 31, 2020, the sum of (i) outstanding RSUs that were service-based when granted, and (ii) outstanding RSUs that were performance-based when granted, which, as of December 31, 2020, were earned at 108% of target, based on the level of achievement of the applicable performance measures.

# Stock Awards Vesting Schedule

		Stock Awards Vesting Schedule
Name	Grant Date	Vesting
Eddie Capel	1/26/2017 2/1/2018 1/31/2019 1/31/2019 1/30/2020	25% per year for 4 years 25% per year for 4 years 25% per year for 4 years 10% in Jan. 2020; 20% in Jan. 2021; 30% in Jan. 2022; 40% in Jan. 2023 25% per year for 4 years
Dennis B. Story	1/26/2017 2/1/2018 1/31/2019 1/31/2019 1/30/2020	25% per year for 4 years 25% per year for 4 years 25% per year for 4 years 10% in Jan. 2020; 20% in Jan. 2021; 30% in Jan. 2022; 40% in Jan. 2023 25% per year for 4 years
Bruce S. Richards	1/26/2017 2/1/2018 1/31/2019 1/31/2019 1/30/2020	25% per year for 4 years 25% per year for 4 years 25% per year for 4 years 10% in Jan. 2020; 20% in Jan. 2021; 30% in Jan. 2022; 40% in Jan. 2023 25% per year for 4 years
Robert G. Howell	1/26/2017 2/1/2018 1/31/2019 1/31/2019 1/30/2020	25% per year for 4 years 25% per year for 4 years 25% per year for 4 years 10% in Jan. 2020; 20% in Jan. 2021; 30% in Jan. 2022; 40% in Jan. 2023 25% per year for 4 years
Linda C. Pinne	1/26/2017 2/1/2018 1/31/2019 1/31/2019 1/30/2020	25% per year for 4 years 25% per year for 4 years 25% per year for 4 years 10% in Jan. 2020; 20% in Jan. 2021; 30% in Jan. 2022; 40% in Jan. 2023 25% per year for 4 years

# 2020 STOCK VESTED TABLE

The following table provides information about the value realized by the named executive officers from their stock awards that vested during the year ended December 31, 2020.

# **Stock Vested**

	Stock Awa	Stock Awards		
	Number of Shares Acquired	Value Realized on		
Name	on Vesting	Vesting		
Eddie Capel	122,628	\$10,208,540		
Dennis B. Story	45,094	3,745,074		
Bruce S. Richards	17,009	1,422,943		
Robert G. Howell	50,220	4,247,342		
Linda C. Pinne	7,381	623,004		

### POTENTIAL PAYMENTS UPON TERMINATION OF EMPLOYMENT

Each NEO's employment agreement provides that, if the Company terminates that officer's employment for reasons other than death, disability, or "cause" (as defined in the agreement), or if the officer terminates their employment for "constructive termination" (as defined in the agreement), then the officer will be entitled to certain severance payments and benefits. Those payments and benefits are described in footnote 1 to the following table, except that if the termination occurs within two years following a change in control of the Company (as defined in the agreement), those payments and benefits are as described in footnote 2 to the table. The following table shows the estimated amounts that would have been payable to our NEOs under their employment agreements if their termination of employment was effective as of December 31, 2020.

	Cash Severance	Value of Accelerated Stock Vesting	Health Benefits
Eddie Capel			
Termination without cause or constructive termination <sup>(1)</sup>	\$620,000	-	\$39,055
Change in control with termination without cause or constructive termination <sup>(2)</sup>	1,475,600	25,613,644	39,055
<b>Dennis B. Story</b> Termination without cause or constructive termination <sup>(1)</sup> Change in control with termination without cause or constructive termination <sup>(2)</sup>	429,000 870,600	11,962,858	39,055 39,055
Bruce S. Richards			
Termination without cause or constructive termination <sup>(1)</sup>	338,000	_	39,055
Change in control with termination without cause or constructive termination <sup>(2)</sup>	608,480	3,770,282	39,055
Robert G. Howell		, ,	
Termination without cause or constructive termination <sup>(1)</sup>	344,000	-	39,055
Change in control with termination without cause or constructive termination <sup>(2)</sup>	813,200	9,486,920	39,055
Linda C. Pinne Termination without cause or constructive termination <sup>(1)</sup> Change in control with termination without cause or constructive termination <sup>(2)</sup>	263,345 390,539	- 1,444,752	39,055 39,055
Change in Control with termination without cause of constructive termination	370,337	1,777,732	37,033

<sup>(1)</sup> The employment agreement for each NEO provides that, if the Company terminates the executive's employment other than for death, disability or "cause" (as defined in the agreement), or if there is a "constructive termination" of the executive officer's employment (as defined in the agreement), then, subject to the executive's delivery of a release of claims and ongoing compliance with the executive's restrictive covenants and other post-termination obligations, the executive is entitled to receive ongoing payment of 12 months of their then-current base salary and 12 monthly payments of COBRA or its equivalent for the executive officer and their family's medical and dental benefits, "grossed up" for income tax.

# COMPENSATION COMMITTEE INTERLOCKS AND INSIDER PARTICIPATION

The following non-employee Directors served on the Compensation Committee of the Board of Directors during all or a portion of 2020: Thomas E. Noonan (Chairman), John J. Huntz, Jr., and Charles E. Moran. To the Company's knowledge, there were no interlocking relationships involving members of the Compensation Committee or other Directors requiring disclosure in this Proxy Statement.

<sup>(2)</sup> The employment agreement for each NEO provides that, if a termination of the executive's employment occurs entitling the executive officer to receive the payments and benefits described in footnote 1 above, and that termination occurs within twenty-four months of a "change of control" of the Company (as defined in the agreement), then, in addition to the payments and benefits described in footnote 1 above, the executive is entitled to receive (i) a pro rata annual cash bonus for the year of termination through their termination date calculated at the target performance level (to the extent not yet paid), (ii) an annual cash bonus equal to the greater of that executive's target bonus for the year of termination or the prior year, and (iii) vesting of all outstanding and unvested restricted stock unit awards. Performance-based restricted stock unit awards for which the performance period has not been completed as of the date of the change of control are deemed to have been achieved at the target performance level.

# **CEO PAY RATIO DISCLOSURE**

As required by Section 953(b) of the Dodd-Frank Wall Street Reform and Consumer Protection Act, and Item 402(u) of Regulation S-K, we provide the following information about the relationship of the annual total compensation of Eddie Capel, our Chief Executive Officer (our "CEO"), to the median annual total compensation of our employees:

Our CEO to Median Employee pay ratio is approximately 70:1. We believe this is a reasonable estimate based on the assumptions and adjustments described below.

We identified our employee with compensation at the median annual total compensation of all our employees (our "Median Employee") by examining the total cash compensation during the calendar year 2020 (using December 31, 2020, as the "median employee determination date"), including salary or wages (including overtime), and any cash incentive compensation, paid in 2020, plus the value of any equity vesting during 2020 under our stock incentive plan, for each employee, excluding our CEO, whom we employed (including those of our consolidated subsidiaries) on December 31, 2020, whether on a full-time, part-time, seasonal, or temporary basis.

For employees paid other than in U.S. dollars, we converted their compensation to U.S. dollars using the Internal Revenue Service Yearly Average Currency Exchange Rates, or the U.S. Department of the Treasury Reporting Rates of Exchange. For non-U.S. employees, we made cost-of-living adjustments using the applicable World Bank Price Level Ratio of Purchasing Power Parity Conversion Factor. For employees hired during 2020, we calculated their salary or wages as if they had been employed for all of 2020.

Our total number of employees on December 31, 2020, including U.S. and non-U.S. employees, was approximately 3,400. We did not utilize the de minimus exemption to exclude any non-U.S. employees.

After identifying our Median Employee, which was an employee based in India, we calculated their annual total compensation using our method for calculating our CEO's compensation reported in the "Total" column of our 2020 Summary Compensation Table.

As disclosed in our 2020 Summary Compensation Table, our CEO's annual total compensation for 2020 was \$6,514,042.

Our Median Employee's computed annual total compensation for 2020 was \$93,605. For purposes of this disclosure, we applied an Australian dollars ("AUD") to U.S. dollars ("USD") exchange rate conversion using the Internal Revenue Service 2020 Yearly Average Currency Exchange Rate of AUD 1.452 to USD 1.00 to the compensation elements paid in Australian currency. The resulting ratio of our CEO's annual total compensation to that of our Median Employee for 2020 is approximately 70:1.

Had we not made any cost-of-living adjustments, our Median Employee would have been a lower compensated Australian employee with a computed annual total compensation for 2020 of \$70,705. The resulting ratio of our CEO's annual total compensation to that of our Median Employee for 2020 would have been approximately 92:1.

# EXECUTIVE OFFICER BIOGRAPHIES

In addition to Eddie Capel, whose biography can be found on page 14, the following individuals serve as our executive officers:

Dennis B. Story, age 57, has served as our Executive Vice President, Chief Financial Officer, and Treasurer since July 31, 2016, and from January 12, 2011 through June 30, 2016. From July 1, 2016 through July 25, 2016, he served as Chief Financial Officer of BenefitFocus, Inc. Previously, Mr. Story served as our Senior Vice President, Chief Financial Officer, and Treasurer from joining the Company in March 2006 through January 2011. From February 2006 until he joined the Company, Mr. Story served as the Senior Vice President of Finance for Fidelity National Information Services, Inc. Prior to that, Mr. Story was the Senior Vice President of Finance for Certegy Inc., a financial services company, from 2004 until its merger with Fidelity National Information Services, Inc., in February 2006. Prior to his association with Certegy, Mr. Story served as Chief Financial Officer of NewRoads Inc., a provider of outsourced solutions for fulfillment and customer care to companies engaged in one-to-one direct commerce, from September 2003 to September 2004, and Senior Vice President and Corporate Controller of credit reporting company Equifax Inc., from December 2000 until August 2003.

Bruce S. Richards, age 66, has served as our Senior Vice President, Chief Legal Officer, and Secretary since August 2011. Prior to that, Mr. Richards was a partner in the Atlanta-based law firm Taylor English Duma LLP, where he practiced as a member of the firm's corporate and business law department since 2005. In 2007, while at Taylor English Duma, Mr. Richards also served as interim general counsel for Witness Systems, Inc. Before joining Taylor English Duma, Mr. Richards served in various corporate legal positions, including serving as Corporate Vice President, General Counsel, and Secretary of Certegy Inc., a financial services company, from 2001 through 2002, following Certegy's spinoff from credit reporting company Equifax Inc., Corporate Vice President and General Counsel of Equifax Inc., from 1996 through 2000, and Vice President and General Counsel of financial services company Telecredit, Inc., from 1989 through 1990, prior to its sale to Equifax.

Robert G. Howell, age 48, has served as our Senior Vice President, Americas Sales since May 2013. Prior to that, Mr. Howell served as our Senior Vice President, North America Sales since January 2013, our Vice President North America Sales since January 2010, and a Senior Director of Sales since January 2009. Before that, Mr. Howell served as Director of Sales since October 2006. Prior to joining the Company, Mr. Howell served in various sales executive roles at Logility, Inc., a provider of collaborative supply chain planning solutions and a wholly owned subsidiary of American Software, Inc., from 2000 until 2006. From 1995 to 2000, he was an Account Executive with Measurex, Inc., a provider of computer process control software and scanning sensors primarily for the pulp and paper industry that was acquired by Honeywell International.

**Linda C. Pinne,** age 47, has served as our Senior Vice President, Global Corporate Controller, and Chief Accounting Officer since January 2016, when the Board also appointed her as an executive officer. Previously, Ms. Pinne served as our Vice President, Corporate Controller since January 2007 and our Controller-Americas since July 2005. Prior to joining the Company, Ms. Pinne served as Vice President of Finance for InterCept Payment Solutions, the payment processing division of InterCept, Inc., a publicly traded financial services company, from 2002 to 2005. Prior to that, Ms. Pinne was an audit manager with Arthur Andersen.

# **AUDIT MATTERS**

# PROPOSAL 3 - RATIFICATION OF APPOINTMENT OF INDEPENDENT REGISTERED PUBLIC ACCOUNTING FIRM

In January 2021, the Audit Committee of our Board appointed Ernst & Young LLP to serve as the Company's independent registered public accounting firm for the fiscal year ending December 31, 2021. If shareholders do not ratify the appointment of Ernst & Young LLP as our independent registered public accounting firm for 2021, the Audit Committee will review its selection of the independent registered public accounting firm. In addition, the Audit Committee, at its discretion, may direct the appointment of a different independent registered public accounting firm at any time during the year if the Audit Committee believes that a change would be in our best interests and the best interests of our shareholders. A proposal to ratify the appointment will be presented at the Annual Meeting. Representatives of Ernst & Young LLP are expected to be present at the Annual Meeting. They will have an opportunity to make a statement if they desire to do so and will be available to respond to appropriate questions from shareholders.

### AUDIT AND NON-AUDIT FEES

The following table presents the aggregate fees for professional services rendered by Ernst & Young LLP for each of the last two fiscal years.

	2020		2019
	(in tho	usan	ds)
Audit Fees (1)	\$ 1,228	\$	1,276
Audit-Related Fees <sup>(2)</sup>	20		-
Tax Fees (3)	172		193
All Other Fees (4)	2		2
Total Fees	\$ 1,422	\$	1,471

<sup>(1)</sup> Audit fees consisted of charges principally associated with the annual financial statement audit and the audit of internal control over financial reporting, the review of the Company's quarterly reports on Form 10-Q and statutory audits required internationally.

- (2) Audit-related fees consisted of charges principally associated with the consent on the entity's S-8 filing dated May 19, 2020.
- (3) Tax fees consisted of charges principally related to services associated with tax compliance, tax planning and tax advice.
- (4) All other fees include charges for products and/or services other than those described above.

The Audit Committee has determined that the provision of non-audit services by Ernst & Young LLP is compatible with maintaining the independence of Ernst & Young LLP.

✓ THE BOARD OF DIRECTORS UNANIMOUSLY RECOMMENDS A VOTE "FOR" RATIFICATION OF THE APPOINTMENT OF ERNST & YOUNG LLP AS OUR INDEPENDENT REGISTERED PUBLIC ACCOUNTING FIRM FOR THE YEAR ENDING DECEMBER 31, 2021.

# **AUDIT COMMITTEE REPORT**

The Audit Committee is directly responsible for the appointment, compensation, and oversight of the Company's independent registered public accounting firm. In this regard, the Audit Committee pre-approves all audit services and non-audit services to be provided to the Company by its independent registered public accounting firm. The Audit Committee may delegate to one or more of its members the authority to grant the approvals. The decision of any member to whom authority is delegated to approve services to be performed by the Company's independent registered public accounting firm is presented to the full Audit Committee at its next scheduled meeting. The Audit Committee may not approve any service that individually or in the aggregate may impair, in the Audit Committee's opinion, the independence of the independent registered public accounting firm.

The Audit Committee currently consists of Messrs. Huntz (Chairman), Eger, and Noonan, all of whom meet the independence requirements of The Nasdaq Stock Market. The Audit Committee operates pursuant to a written charter adopted by the Board, the complete text of which is available in its current form in the Investor Relations section of our web site at www.manh.com.

In overseeing the preparation of the Company's financial statements, the Audit Committee met with both management and the Company's independent registered public accounting firm, Ernst & Young, LLP ("Ernst & Young"), to review and discuss the

financial statements prior to their issuance and to discuss significant accounting issues. Management advised the Audit Committee that all financial statements were prepared in accordance with generally accepted accounting principles, and the Audit Committee discussed the statements with both management and Ernst & Young. The Audit Committee's review included discussion with Ernst & Young of matters required to be discussed by the applicable requirements of the Public Company Accounting Oversight Board (the "PCAOB") and the SEC. Ernst & Young has provided to the Audit Committee the written disclosures and letter to the Audit Committee required by applicable requirements of the PCAOB regarding their communications with the Audit Committee concerning independence, and the Audit Committee has discussed with Ernst & Young that firm's independence. The Audit Committee has concluded that Ernst & Young's provision of audit and non-audit services to the Company is compatible with Ernst & Young's independence.

The Audit Committee has reviewed and discussed with management its assessment and report on the effectiveness of the Company's internal control over financial reporting as of December 31, 2020, which it made using the criteria set forth by the Committee of Sponsoring Organizations of the Treadway Commission in Internal Control – Integrated Framework. The Audit Committee has also reviewed and discussed with Ernst & Young its review and report on the Company's internal control over financial reporting. The Company published these reports in its Annual Report on Form 10-K for the year ended December 31, 2020.

Based on these reviews and discussions, the Audit Committee recommended to the Board that the Company's audited financial statements be included in the Company's Annual Report on Form 10-K for the fiscal year ended December 31, 2020.

**Audit Committee** 

John J. Huntz, Jr., *Chairman* Edmond I. Eger III Thomas E. Noonan

The foregoing report shall not be deemed incorporated by reference by any general statement incorporating by reference this proxy statement into any filing under the Securities Act of 1933, as amended, or under the Securities Exchange Act of 1934, as amended, except to the extent that we specifically incorporate this information by reference, and shall not otherwise be deemed filed under such Acts.

# ADDITIONAL INFORMATION

# INFORMATION ABOUT THE ANNUAL MEETING OF STOCKHOLDERS

### REVOCATION

Any shareholder who submits a proxy may revoke it at any time before it is voted at the Annual Meeting by providing written notice of revocation to the Company's Secretary, by filing with the Company's Secretary a proxy bearing a later date, or by voting in person at the Annual Meeting (although attendance at the Annual Meeting will not in and of itself constitute a revocation of a proxy). In addition, a shareholder may revoke their proxy by submitting a subsequent proxy by Internet or telephone.

#### **QUORUM**

The holders of a majority of the total shares of Common Stock outstanding on the Record Date, whether present at the Annual Meeting in person, or represented by proxy (including by voting through the Internet or telephone), will constitute a quorum for the transaction of business at the Annual Meeting. We will count abstentions and "broker non-votes" toward fulfillment of quorum requirements. Broker non-votes occur on a matter up for vote when a broker, bank, or other custodian or nominee is not permitted to vote on that particular matter without instructions from the beneficial owners of the shares, the owner does not give those instructions, and the broker or other nominee indicates on its proxy, or otherwise notifies us, that it does not have authority to vote the shares on that matter. Whether a broker has authority to vote its shares on uninstructed matters is determined by stock exchange rules.

### **COUNTING OF VOTES**

The purpose of the Annual Meeting is to consider and act on the matters listed in the accompanying Notice of Annual Meeting and set forth in this Proxy Statement.

Assuming a quorum is present, approval of the nonbinding resolution to approve the compensation of the Company's named executive officers and ratification of the appointment of Ernst & Young LLP as our independent registered public accounting firm for the fiscal year ending December 31, 2021, requires that the votes cast in favor of each matter exceed the votes cast against that matter.

The Company's Bylaws provide that Directors are elected by a plurality of the votes cast for the Directors; i.e., the nominees who receive the most votes for the available Director positions will be elected as Directors. As described in "Majority Vote Resignation Policy for Director Elections" on page 17, however, the Board has adopted a policy requiring Director nominees who fail to receive the affirmative vote of a majority of the votes cast in an uncontested election to tender their resignation.

Neither abstentions nor broker non-votes are considered "votes cast," and therefore neither will have an effect on the results of the vote with respect to the election of Directors, approval of the nonbinding resolution to approve the compensation of the Company's named executive officers, or ratification of the appointment of Ernst & Young LLP as our independent registered public accounting firm for the fiscal year ending December 31, 2021.

### **PROXIES**

When a proxy is properly executed and returned, the shares that it represents will be voted at the Annual Meeting in accordance with the instructions noted on it. In the absence of instructions, the shares represented by valid proxies will be voted in accordance with the Board's recommendations.

### SHAREHOLDER OF RECORD VS BENEFICIAL OWNER

If your shares of Common Stock are registered directly in your name with our transfer agent, Computershare Trust Company, NA, you are considered the shareholder of record of those shares.

If your shares of Common Stock are held by a broker, bank or other nominee (e.g., in "street name"), you are considered the beneficial owner of those shares. You should receive instructions from your nominee, which you must follow to have your shares voted – the instructions may appear on a Notice or a special type of proxy card provided to you by your nominee (also called a "voting instruction form"). Your nominee may offer you different methods of voting than those available to record holders. If you do hold your shares in

"street name" and plan on attending the Annual Meeting, you should request a proxy from your broker or other nominee holding your shares in record name on your behalf to attend the Annual Meeting and vote at that time (your broker or other nominee may refer to it as a "legal" proxy).

### PROXY SOLICITATION COSTS

The Company will bear the entire cost of soliciting proxies to be voted at the Annual Meeting, including the preparation and, as applicable, the printing and mailing of the proxy materials and tabulation of the votes. We have engaged The Proxy Advisory Group, LLC, to assist in the solicitation of proxies and provide related advice and informational support, for a services fee and the reimbursement of customary disbursements that are not expected to exceed \$20,000 in the aggregate. In addition, certain Directors, officers, or other employees of the Company, who will receive no additional compensation for their services, may solicit proxies in person or by telephone, email, or facsimile. The Company will reimburse brokers, banks, and other nominees for their reasonable out-of-pocket expenses for forwarding the proxy materials to their customers who are beneficial owners.

### SHAREHOLDER PROPOSALS

SEC rules require that any proposal by a shareholder of the Company for consideration at the 2022 Annual Meeting of Shareholders must be received by the Company no later than November 29, 2021, if it is to be eligible for inclusion in the Company's proxy materials for its 2022 Annual Meeting. Under those rules, the Company is not required to include shareholder proposals in its proxy materials unless certain other conditions specified in those rules are met.

In order for a shareholder to bring any business or nominations before the Annual Meeting of Shareholders, certain conditions set forth in Sections 2.14 and 3.8 of the Company's Bylaws must be met, including, but not limited to, delivery of notice to the Company not less than 60 days prior to the meeting as originally scheduled, or if less than 70 days' notice or prior public disclosure of the date of the scheduled meeting is given or made, not later than the tenth day following the earlier of the day on which notice of the date of the meeting is mailed to shareholders or public disclosure of the date of that meeting is made.

# **COMMUNICATION WITH DIRECTORS**

We have established procedures for shareholders or other interested parties to communicate directly with our Board of Directors. Those parties can contact the Board by email at: investor\_relations@manh.com or by mail at: Manhattan Associates, Inc. Board of Directors, 2300 Windy Ridge Parkway, Tenth Floor, Atlanta, Georgia 30339. The Chairman of the Audit Committee will receive directly all communications made by this means.

# **FORM 10-K**

Our Form 10-K for the fiscal year ended December 31, 2020, which is part of our Annual Report to Shareholders, including the financial statements, schedules, and list of exhibits, is available at our website, *www.manh.com*. We will mail without charge, upon written request, a copy of our Form 10-K and exhibits. Please send requests to Manhattan Associates, Inc., 2300 Windy Ridge Parkway, Tenth Floor, Atlanta, Georgia 30339. They are also available, free of charge, at the SEC's web site, *www.sec.gov*.

# **OTHER MATTERS**

Company management is not aware of any other matter to be presented for action at the Annual Meeting other than those mentioned in the Notice of Annual Meeting of Shareholders and referred to in this Proxy Statement. However, if any other matter requiring a vote of the shareholders arises, the individuals acting as proxies will have discretionary authority to vote confers discretionary authority on the representatives named on the proxy to vote, to the extent permitted by law, in accordance with their best judgment.

# FORWARD-LOOKING STATEMENTS

This Proxy Statement contains "forward-looking statements" relating to the Company. Forward-looking statements in this Proxy Statement include, without limitation, statements we make about expansion of our addressable market, positioning the Company for future success and to deliver long-term sustainable growth and shareholder returns, and other statements identified by words such as "may," "expect," "forecast," "anticipate," "intend," "plan," "believe," "could," "seek," "project," "estimate," and similar expressions. Shareholders are cautioned that any such forward-looking statements are not guarantees of future performance and involve risks and uncertainties, and that actual results may differ materially from those contemplated by such forward-looking statements. Among the important factors that could cause actual results to differ materially from those indicated by such forward-looking statements are: uncertainty about the global economy, including the effects on global commerce of the spread of the novel coronavirus strain known as COVID-19, risks related from transitioning our business from a traditional perpetual license software company (generally hosted by our customers on their own premises and equipment) to a subscription-based software-as-a-service/cloud-based model, delays in product development, competitive pressures, software errors, information security breaches and other IT system risks and the risk factors set forth in Item 1A of the Company's Annual Report on Form 10-K for the year ended December 31, 2020. We undertake no obligation to update or revise forward-looking statements to reflect changed assumptions, the occurrence of unanticipated events or changes in future operating results.

BY ORDER OF THE BOARD OF DIRECTORS,

Vine Q. Ruham

Bruce S. Richards

Senior Vice President, Chief Legal Officer and Secretary

